

MINUTES OF PUBLIC HEARING

Council Chambers

04/12/2016

Public Hearing

**CALL TO ORDER**

A public hearing was held on April 12, 2016 in the Council Chambers in Springfield, GA. This public hearing was called to order by Mayor Alderman at 6:00 p.m.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Kenny Usher

Jerry Maennche  
Gary Weitman

Council Members Charles Hinely and Steve Shealy were unable to attend this public hearing.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rinear, City Clerk

Lauren Meadows, Assistant City Attorney  
Erin Phillips, Community Development Director

**GUEST PRESENT:**

Alan Oliver  
Joyce Alderman  
Mark Crapps  
Dan Elliott

Guadalupe Oliver  
Charles Heino  
Rita Elliott

**PUBLIC HEARING - HOME OCCUPATION REQUESTED BY ALAN F. OLIVER GUZMAN TO BE LOCATED AT 105 OAKWOOD DRIVE IN SPRINGFIELD**

This public hearing was held in reference to Alan F. Oliver Guzman's request for a home occupation to be located at 105 Oakwood Drive in Springfield, for Lawn Care Services, with the name of the business being Oliver's Lawn Care.

Alan Guzman stepped to the podium. Mr. Guzman advised that he will have a lawn mower, weed eater, and basic yard maintenance tools at this residence.

Mayor Alderman asked for public comments. No public comments were made; therefore no opposition was expressed during the public hearing.

**ADJOURN**

This public hearing ended at approximately 6:06 p.m.

06/14/16 Approved

**CALL TO ORDER**

A regular meeting of the City of Springfield Mayor and Council Members was held on April 12, 2016, immediately following the close of a public hearing, in the Council Chambers in Springfield, GA. This meeting was called to order by Mayor Alderman at 6:07 p.m.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs	Charles Hinely
Jerry Maennche	Kenny Usher
Gary Weitman	

Council Member Steve Shealy was unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager	Lauren Meadows, Assistant City Attorney
Linda Rinear, City Clerk	Erin Phillips, Community Development Director

**GUEST PRESENT:**

Alan Oliver	Guadalupe Oliver
Joyce Alderman	Charles Heino
Mark Crapps	Rita Elliott
Dan Elliott	

**INVOCATION** – Given by Mayor Alderman

**PLEDGE OF ALLEGIANCE** – Led by Mayor Barton Alderman

**APPROVAL OF AGENDA**

**Consideration to amend agenda to add item "e 1" under New Business to read "Consideration to approve a Resolution awarding a construction contract to Y-Delta, Inc., in the amount of \$32,441.72, reference Standby Pump for Lift Station #1 (PE13108), and approve agenda as amended**

**MOTION:** Usher made a motion to amend the agenda to add item "e 1" under New Business, "Consideration to approve a Resolution awarding a construction contract to Y-Delta, Inc., in the amount of \$32,441.72, reference Standby Pump for Lift Station #1 (PE13108).

**Second:** Weitman seconded the motion.

**MOTION PASSED** unanimous without opposition.

**MOTION:** Usher made a motion to approve the agenda as amended.

Second: Cribbs seconded the motion.

**MOTION PASSED** unanimous without opposition.

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## **APPROVAL OF MINUTES**

### **Consideration for approval of the minutes of the 03/08/16 Public Hearing**

**MOTION:** Weitman made a motion to approve the minutes of the 03/08/16 public hearing.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

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### **Consideration for approval of the minutes of the 03/08/16 Regular Meeting**

**MOTION:** Cribbs made a motion to approve the minutes of the 03/08/16 regular meeting.

Second: Maennche seconded the motion.

**MOTION PASSED** unanimous without opposition.

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## **PUBLIC COMMENTS**

No public comments were made.

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## **OLD BUSINESS**

**Second Reading of an Ordinance (#2016-01), with consideration for approval, amending the Municipal Code by adding a New Chapter (Municipal Court) and proclaiming the existence and establishment of the Office of Prosecuting Attorney of the Municipal Court of the City of Springfield**

The City Manager explained that the 1<sup>st</sup> reading was held at March meeting and discussion was conducted at that time. We are ready to move forward if Council approves. Sec. 18-83 of this ordinance allows the Prosecuting Attorney of the Municipal Court to appoint one or more assistant prosecuting attorneys.

**MOTION:** Weitman made a motion to approve an ordinance proclaiming the existence and establishment of the Office of Prosecuting Attorney of the Municipal Court of the City of Springfield

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

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**NEW BUSINESS**

**Consideration for approval of a home occupation requested by Alan F. Oliver Guzman, (Lawn Care), to be located at 105 Oakwood Drive in Springfield, with the name of the business being Oliver's Lawn Care**

A public hearing had been held prior to this regular meeting. No public opposition was expressed.

**MOTION:** Weitman made a motion to approve Alan F. Oliver Guzman's request for a home occupation, for lawn care services, to be located at 105 Oakwood Drive in Springfield, with the name of the business being Oliver's Lawn Care.

Second: Usher seconded the motion.

MOTION PASSED unanimous without opposition.

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**Consideration for approval of proposal for professional surveying and architectural services for Springfield Fire Station - Kern & Co., LLC Project Number 160089.00**

City Manager Brett Bennett advised that we have been looking at various potential sites. If Council approves this proposal we will be ready to move forward once the site has been obtained.

Mark Crapps, Landscape Architect/Vice President with Kern & Co., LLC, stepped to the podium and discussed the proposal and answered a few questions asked by Council for clarification purposes.

**MOTION:** Weitman made a motion to approve a proposal for profession surveying and architectural services for Springfield Fire Station - Kern & Co., LLC Project Number 160089.00.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

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**Consideration for approval of a Resolution (# R2016-02) appointing a Prosecuting Attorney of the Municipal Court of the City of Springfield**

Mayor Alderman briefly discussed this resolution. This resolution names a specific person, Todd Orlando Pearson, as the prosecuting attorney for the Municipal Court of the City of Springfield.

**MOTION:** Usher made a motion to approve this Resolution appointing Todd Orlando Pearson as the prosecuting attorney of the Municipal Court of the City of Springfield.

Second: Cribbs seconded the motion.

**MOTION PASSED** unanimous without opposition.

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**Consideration to authorize the purchase of three (3) Smart Covers, with SPLOST Funds, to be used for monitoring flows in the sewer system**

City Manager Bennett explained that the equipment can be moved from one location to another and be used on an on-going basis. SPLOST funds may be used for the equipment purchase. The City Manager recommended the purchase of three SmartCover systems (SF-Q-S-15) at \$4,695 each, with the Extended Parts Warranty covering second Year (EW-SC1) at \$371 each, and the PowerPack Warranty covering the second year (PW-LTC1) at \$225 each, resulting in a total of \$5,291 each unit, thereby the total for three Smart Cover Systems along with the extended parts warranty and extended Power Pack Warranty would bring the grand total to \$15,873.

**MOTION:** Hinely made a motion to authorize the purchase of three (3) Smart Covers, to be used for monitoring flows in the sewer system, with the extended parts and power pack warranty covering the 2<sup>nd</sup> year on each unit, for a total of \$15,873 to be paid out of SPLOST Funds.

Second: Weitman seconded the motion.

**MOTION PASSED** unanimous without opposition.

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**Consideration to approve a Resolution (# R2016-03) awarding a construction contract to Y-Delta, Inc. in the amount of \$32,441.72, reference Standby Pump for Lift Station #1 (PE13108)**

Bids were received and opened, reference Standby Pump for Lift Station #1 (PE13108) on April 7, 2016. Parker Engineering sent a letter determining that Y-Delta, Inc. was the low bidder for the project and that they appear to have adequate experience and technical ability to complete this project. Parker Engineering recommends the project be awarded to Y-Delta, Inc., in an amount equal to be base bid amount of \$32,441.72.

**MOTION:** Hinely made a motion to approve a Resolution awarding a construction contract to Y-Delta, Inc. in the amount of \$32,441.72, reference Standby Pump for Lift Station #1 (PE13108) to be paid out of SPLOST Funds.

Second: Weitman seconded the motion.

**MOTION PASSED** unanimous without opposition.

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**Consideration for approval to purchase L.S. 1 Backup Pump**

The City Manager presented a NJPA Contract # 031014-TPM price quote received in reference to the purchase of a L.S. 1 Backup Pump. A discussion followed.

**MOTION:** Weitman made a motion to authorize the purchase of L.S.1 Backup Pump in the amount of \$47,036 to be paid from SPLOST Funds.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

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**Consideration to authorize the Lamar Institute access to the Ebenezer Crossing property for a National Park Service Project**

Daniel Elliot, President of the Lamar Institute, Inc. and Rita Elliott stepped to the podium. Daniel Elliott recently met with Mayor Alderman and City Manager Bennett to discuss the possibility of obtaining access to the Ebenezer Crossing property for a National Park Service Project.

Mr. Elliot advised that through this workshop they hope to build a strong sense of heritage stewardship for future generations, to learn more about the Revolutionary Ward history of New Ebenezer and colonial America, and to instruct archaeologist in the best practices use of remote sensing tools. There are no costs associated with the city. The Lamar Institute maintains ample liability coverage for all of its projects. This project will generate a historic report available for approval. Any artifacts found will be turned back over to the city, the owner of the property. The consent of entry shall be for the sole purpose of archaeological training. The period for which access to the property is limited from November 17 to December 17, 2016, although it is expected that most of all fieldwork will be conducted from November 18-20, 2016.

A discussion followed.

**MOTION:** Usher made a motion to authorize the Lamar Institute access to the Ebenezer Crossing property for a National Park Service Project as discussed.

Second: Cribbs seconded the motion.

**MOTION PASSED** unanimous without opposition.

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**GENERAL GOVERNMENT**

**Discussion of SPLOST Project List**

An initial meeting has been scheduled by the Effingham County Board of Commissioners for Thursday, April 14<sup>th</sup>. This will be the beginning of SPLOST meetings at which time preliminary information and possible capital projects will be discussed. The City Manager asked for input from Council, within the next two weeks, so a list of projects may be established in order to begin prioritizing.

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**REPORTS**

**Enviroworx Operations Management (EOM)**

Charles Heino with Enviroworx Operations Management (EOM) presented the 2015 annual report. Overall, the primary objectives were achieved. Unaccounted for water was reduced by approximately 7% and revenue was generated by finding and replacing defective water meters from major users. A discussion followed.

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## **Code Enforcement**

The Code Enforcement report was provided in Council Packets for review. Erin Phillips, the Community Development Director, discussed code enforcement. Phillips advised that a code enforcement report will be provided on a monthly basis. Phillips is in the process of reevaluating code violations. Letters have been sent out. At this time tall grass issues appears to be highest violation reported. A process will be followed allowing approximately 2 weeks for violators to resolve the issue. If the violation has not been resolved a citation will be issued for the violator to appear in court.

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## **Police Department Monthly Report**

The March 2016 Springfield Police Department monthly activity report was provided in Council packets for review.

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## **Effingham County Fire Rescue & EMA Reports**

January 2016 – March 2016 Effingham County Fire, Rescue & EMA reports were provided in Council packets for review.

Travis Zittrouer, of the Effingham County Fire Rescue & EMA, arrived at approximately 7:08 p.m., and had no further information to add to the Fire reports.

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## **MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION – Reference Real Estate and Personnel**

**MOTION:** Weitman made a motion at 7:09 p.m. to move from the regular meeting into an executive session reference real estate and personnel.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

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## **MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Weitman made a motion at 8:04 p.m. to move from the executive session back into the regular meeting.

Second: Usher seconded the motion.

**MOTION PASSED** unanimous without opposition.

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The City Manager briefly discussed impact fees.

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## **TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

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## **MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 8:09 p.m. to adjourn this meeting.

Second: Maennche seconded the motion.

**MOTION PASSED** unanimous without opposition.

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06/14/16 Approved

**CALL TO ORDER**

A called meeting of the City of Springfield Mayor and Council Members was held on April 21, 2016 in the Council Chambers in Springfield, GA. This meeting was called to order by Mayor Alderman at 6:30 p.m.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs    Jerry Maennche  
Gary Weitman

Council Member Charles Hinely, Steve Shealy, and Kenny Usher were unable to attend. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager    Linda Rineair, City Clerk

**GUEST**

No guests were present.

**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Mayor Alderman dispensed with the regular order of business.

**NEW BUSINESS**

**Consideration to approve a projects/percentage list for the 2016 SPLOST referendum**

The City Manager explained the concept of SPLOST. A discussion followed in reference to how Council would like to proceed with the information that will need to be forwarded to Effingham County. Different percentages variations were discussed. The Council decided on the following percentages:

- 7% Water/Sewer
- 7% Parks & Recreation
- 7% Public Safety
- 20% Streets Drainage
- 59% City Buildings
- 100% Total

**MOTION:** Weitman made a motion to approve the percentage list, as shown, to be forwarded to Effingham County.

Second: Cribbs seconded the motion.

**MOTION PASSED** unanimous without opposition.

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**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Cribbs made a motion at 7:19 p.m. to adjourn this meeting.

Second: Maennche seconded the motion.

**MOTION PASSED** unanimous without opposition.

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06/14/16 Approved