

Minutes of Council Meeting  
Council Chambers – 01/08/2013 – Regular Meeting

**CALL TO ORDER**

A Regular Meeting of the City of Springfield Council was held on January 8, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:08 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Troy Allen	Charles Hinely
Steve Shealy	Kenny Usher
Gary Weltman	

A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rinear, City Clerk  
Rick Rafter, City Attorney  
Amber Lancaster, Accounting Clerk  
Paul Wynn, Police Chief  
Travis Zittrouer, Fire Chief  
Matthew Morris, Public Works Director

**GUEST PRESENT:**

Rick Lott

**INVOCATION** – Given by Weltman

**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

**APPROVAL OF AGENDA**

**MOTION:** Weltman made a motion to amend the Agenda to change the date of the Executive Session noted in item 11 and also item 14 from 12/14/2012 to 12/11/2012.

**MOTION:** Usher made a motion to also amend the Agenda to add discussion of the Personnel Policy amendment reference PTO (personal time off) and approve the Agenda as amended.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPROVAL OF MINUTES**

**MINUTES OF THE 12/11/2012 REGULAR MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 12/11/2012 Regular Meeting.

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MINUTES OF THE 12/14/2012 CALLED MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 12/14/2012 Called Meeting.

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPEARANCES**

Rick Lott – Request consideration for the “Taste of Effingham” special events temporary alcohol permit (beer & wine only) to be held on March 7, 2013 from 5-7 p.m. at the Recreation Department Gym

Rick Lott appeared before the Mayor and Council and explained that he is aware of the new policies and will have two officers at this event, as there was at the Fall Festival. A handout was provided to Council. Rick Lott advised that they also carry liability insurance. Police Chief Wynn has no issues with this request.

**MOTION:** Allen made a motion to approve the Special Event Temporary Alcohol permit for the “Taste of Effingham” event requested by Rick Lott.

**Second:** Shealy seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **PUBLIC COMMENTS**

Rick Lott expressed positive comments on the Theatre and the Streetscape project.

#### **OLD BUSINESS**

**Discussion of the amendment to the Personnel Policy reference Personal Time Off**

City Manager Bennett advised the Mayor and Council that he had some concerns and wished to get the bugs worked out in order to properly clarify the wording of the accrual of PTO. Bennett also advised that the payroll system may have an option to accrue PTO on a monthly basis and that research is being conducted in order to use this feature.

**MOTION:** Usher made a motion to table the amendment to the Personnel Policy reference PTO until the next regular meeting.

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **NEW BUSINESS**

**CONSIDERATION FOR AN APPOINTMENT OF A COUNCIL MEMBER TO REPLACE RESIGNED JEFF AMBROSE (term ends 12/31/2013)**

**MOTION:** Hinely made a motion to appoint Katherine Pridgeon as a Council Member.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **APPOINTMENT OF THE MAYOR PRO-TEM**

**MOTION:** Weitman made a motion to appoint Kenny Usher as the Mayor Pro-Tem.

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **CONSIDERATION FOR APPROVAL OF APPOINTMENTS OF COUNCIL MEMBERS AS DESIGNATED LIAISONS**

Mayor Alderman explained that several years ago department committees were appointed annually. Once the City Manager was hired this had changed to appointments department liaisons rather than department committees. Mayor Alderman feels the need for designated liaisons has passed, adding that if Council were to have any departmental concerns they should contact the City Manager. City Manager Bennett added that a committee could be appointed if needed.

Mayor Alderman further discussed this with Council Members and after obtaining feedback from Council made the decision to not designate liaisons at this time.

#### **CONSIDERATION FOR APPROVAL OF OTHER APPOINTMENTS**

**MOTION:** Usher made a motion to appoint Linda Rineair as the Election Superintendent and Amber Lancaster as the Elections Chief Manager.

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### CONSIDERATION FOR APPROVAL OF THE 2013 FIREWORKS CONTRACT

A discussion followed in reference to the costs associated with this event. Council Members expressed concerns of expenses, fund raising, budget constraints, etc.

**MOTION:** Shealy made a motion to not approve the 2013 Fireworks contract, due to budget constraints.

**Second:** Allen seconded the motion.

**MOTION PASSED TO NOT APPROVE - unanimous without opposition.**

#### CONSIDERATION FOR APPROVAL OF A RESOLUTION (# R2013-1) TO AUTHORIZE SUBMISSION OF A 2013 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS

City Manager Brett Bennett explained that this authorized the City Manager and Sara Davis to pursue the CDBG Grant. This grant is somewhat limited on what types of projects it can be used for. The federal money flows through the Department of Community Affairs. This is just the first step in the process. Projects would come back before Council for approval.

**MOTION:** Weitman made a motion to approve this resolution to authorize submission of a 2013 Community Development Block Grant Application to the Georgia Department of Community Affairs.

**Second:** Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### CONSIDERATION FOR APPROVAL OF A CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN KECK AND WOOD AND THE CITY OF SPRINGFIELD – REFERENCE STREETScape IMPROVEMENT PROJECT PHASE II

A brief discussion followed.

**MOTION:** Usher made a motion to approve the contract for professional engineering services between Keck and Wood and the City of Springfield reference Streetscape Improvement Project Phase II

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### GENERAL GOVERNMENT

**REMINDER – THE CITY HALL OFFICE WILL BE CLOSED ON MONDAY JANUARY 21<sup>ST</sup> IN OBSERVANCE OF MARTIN LUTHER KING DAY AND THE MLK PARADE WILL BEGIN AT 10:00 A.M.**

Mayor Alderman reminded those present that the city office will be closed on 01/21/2013 in observance of Martin Luther King Day and also that the MLK Parade will begin at 10:00 a.m.

#### DISCUSSION OF CITY APPOINTMENTS TO VARIOUS BOARDS

City Manager Bennett reminded Council that if Katherine Pridgeon accepts the nomination to the Council Member post that her spot on the Planning and Zoning Board will need to be filled, and that an alternate is still needed on the Planning and Zoning Board too. Mayor Alderman asked that Council Members bring back to the next regular meeting nominations.

#### REPORTS

Administration – Bennett had nothing specific to report at this time.

Police Department – The Monthly Police Department Report was provided in Council packets for review. Police Chief Wynn was available for any questions.

Fire Department – The Monthly Fire Department Report was provided in Council packets for review. Fire Chief Travis Zittrouer was available for any questions. Zittrouer also remarked that false fire alarm calls are down. Council Member Shealy extended his thanks to the Fire Department in reference to an accident that occurred over the holidays in which the city fire department responded to and remarked on the professional attitudes shown by the responders.

Public Works Department – The Director of Public Works, Matthew Morris, advised that the Public Works Department has officially moved into the new location. Things are running smooth at the Waste Water Treatment facility. Morris also suggested that, in reference to the tree situation, it may be more cost effective to continue on a case by case basis at this time.

**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION – Reference Personnel, Land Acquisition, Pending Litigation, and Presentation of Minutes of the 12/11/2012 Executive Session.**

**MOTION:** Allen made a motion at 7:10 p.m. to move from the regular meeting into executive session reference personnel, land acquisition, pending litigation and presentation of minutes of executive session.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Weitman made a motion at 8:32 p.m. to move from the executive session back into the regular meeting.

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

**MINUTES OF THE 12/11/2012 EXECUTIVE SESSION (CONFIDENTIAL)**

**MOTION:** Hinely made a motion to approve the minutes of the 12/11/2012 Executive Session.

**Second:** Allen seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Allen made a motion at 8:35 p.m. to adjourn this meeting.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

# *Public Hearing*

February 12, 2013 @ 1:00 pm

Public Hearing

City Hall, 130 S. Laurel St.

A Public Hearing was held on February 12, 2013 at 1:00 p.m. in the City of Springfield Council Chamber, to obtain citizen input into the development of the application and to review progress on the previous CDBG grant. Mayor Barton Alderman was presiding.

Also in attendance:

Gary Weitman, Council Member  
Brett Bennett, City Manager  
Linda Rineair, City Clerk

Guest present:

Phil Davis with ALGA

The Public Hearing was called to order at 1:00 p.m. by Mayor Barton Alderman.

The City of Springfield is considering applying to the Georgia Department of Community Affairs for a Community Development Block Grant of up to \$500,000. These funds must be used to primarily benefit low and moderate income persons.

The activities for which these funds may be used are in the areas of housing, public facilities, and economic development. More specific details regarding eligible activities, plans to assist displaced persons (if any), the estimated amount of funds proposed to be used for activities to benefit low and moderate income persons, and the rating system was available at this public hearing.

No public comments were made.

The Public Hearing closed at approximately 1:10 p.m.

**CITY OF SPRINGFIELD**

Minutes of Council Meeting  
Council Chambers – 01/16/2013 – Called Meeting

**CALL TO ORDER**

A Called Meeting of the City of Springfield Council was held on January 16, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:06 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Charles Hinely  
Steve Shealy  
Kenny Usher  
Gary Weitman

Troy Allen was unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rinear, City Clerk  
Rick Rafer, City Attorney  
Matthew Morris, Public Works Director

**GUEST PRESENT:**

Ben Perkins, Attorney

**APPROVAL OF AGENDA**

**MOTION:** Hinely made a motion to approve the Agenda.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**CONSIDERATION TO APPROVE A CONTRACT WITH MCLENDON ENTERPRISES FOR CONSTRUCTION OF SEWER IMPROVEMENTS RELATED TO 2011 CDBG PROJECT ON RAILROAD AVENUE (Contingent upon DCA Approval)**

The bid opening for the 2011 CDBG Thomas and Hutton Project # J-23092 (PE11101) was conducted yesterday and a wide range of bids were received. Bennett reported that McLendon Enterprises has done work for us before. Both Brett Bennett and Matthew Morris support Wesley Parker of Parker Engineering's recommendation that McLendon Enterprises be awarded the project.

**MOTION:** Usher made a motion to award the project to McLendon Enterprises, Inc. in the amount of \$398,306.28.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE CALLED MEETING INTO AN EXECUTIVE SESSION – reference Pending Litigation**

**MOTION:** Weitman made a motion at 6:13 p.m. to move from the called meeting into an executive session reference pending litigation.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE CALLED MEETING**

**MOTION:** Weitman made a motion at 7:48 p.m. to move from the executive session back into the called meeting.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

TAKE ANY ACTION NEEDED FROM ITEM(S) DISCUSSED DURING EXECUTIVE SESSION

MOTION: Usher made a motion to authorize the city attorney to execute the conciliation agreement with Volunteers of America.

Second: Weitman seconded the motion.

Shealy advised the Mayor and Council that he will abstain from this vote.

MOTION PASSED by a vote of 3 Yes (Hinely, Usher, Weitman), 0 No, 1 Abstain (Shealy).

MOTION TO ADJOURN THIS MEETING

MOTION: Hinely made a motion at 7:51 p.m. to adjourn this meeting.

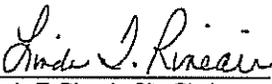
Second: Usher seconded the motion.

MOTION PASSED unanimous without opposition.

CITY OF SPRINGFIELD

  
Barton A. Alderman, Mayor

ATTEST:

  
Linda T. Rinear, City Clerk

03/13/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 South Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 02/19/2013 – Called Meeting

**CALL TO ORDER**

A Called Meeting of the City of Springfield Council was held on February 19, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 5:39 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Charles Hinely  
Katherine Pridgeon  
Steve Shealy  
Kenny Usher  
Gary Weitman

A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Raftel, City Attorney

**GUEST PRESENT:**

Bubba Hughes

**APPROVAL OF AGENDA**

**MOTION:** Usher made a motion to approve the Agenda.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Mayor Alderman dispensed with the regular order of business.

**MOTION TO MOVE FROM THE CALLED MEETING INTO AN EXECUTIVE SESSION** – reference Pending Litigation and Personnel

**MOTION:** Weitman made a motion at 5:40 p.m. to move from the called meeting into an executive session reference pending litigation and personnel.

Second: Usher seconded the motion.

**MOTION PASSED** unanimous without opposition.

Council Member Charles Hinely asked to be excused at 7:00 p.m. and exited the Council Chambers and was not present during the remainder of this meeting.

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE CALLED MEETING**

**MOTION:** Weitman made a motion at 7:48 p.m. to move from the executive session back into the called meeting.

Second: Shealy seconded the motion.

**MOTION PASSED** unanimous without opposition.

**TAKE ANY ACTION NEEDED FROM ITEM(S) DISCUSSED DURING EXECUTIVE SESSION**

No actions were taken.

**BRIEF DISCUSSION OF GROUP HEALTH INSURANCE PLAN CHANGE**

Brett Bennett, City Manager, briefly discussed the pending changes to the group health insurance, advising that Blue Cross Blue Shield no longer offer the current group plan. Bennett explained the minor changes to the group health plan which will go into effect on April 1, 2013.

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Usher made a motion at 8:10 p.m. to adjourn this meeting.

Second: Pridgeon seconded the motion.

MOTION PASSED unanimous without opposition.

03/13/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 South Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 02/12/2013 – Regular Meeting

#### CALL TO ORDER

A Regular Meeting of the City of Springfield Mayor and Council Members was held on February 12, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:00 p.m. by Mayor Barton Alderman.

#### MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:

Charles Hinely  
Kenny Usher  
Gary Weitman

Council Member Steve Shealy was unable to attend this meeting. A quorum of Council was represented at this meeting.

#### ALSO PRESENT:

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney  
Amber Lancaster, Accounting Clerk  
Paul Wynn, Police Chief  
Travis Zitrouer, Fire Chief  
Matthew Morris, Public Works Director

#### GUEST PRESENT:

Craig Johnson  
Joyce Alderman  
Jamey Stancell

INVOCATION – Given by Weitman.

PLEDGE OF ALLEGIANCE – Led by Mayor Alderman.

**SWEARING IN CERMONY BY JUDGE GRADY REDDICK FOR NEWLY APPOINTED COUNCIL MEMBER  
KATHERINE PRIDGEON (to fill unexpired term, ending 12/31/2013 of resigned Council Member Jeff Ambrose)**

Katherine Pridgeon was sworn in as an appointed Council Member by Judge Grady Reddick. Ms. Pridgeon then took her seat with the other Council Members.

#### APPROVAL OF AGENDA

MOTION: Usher made a motion to approve the Agenda.

Second: Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

#### APPROVAL OF MINUTES

##### MINUTES OF THE 01/08/2013 REGULAR MEETING

MOTION: Hinely made a motion to approve the minutes of the 01/08/2013 regular Meeting.

Second: Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

##### MINUTES OF THE 01/16/2013 CALLED MEETING

MOTION: Weitman made a motion to approve the minutes of the 01/16/2013 called meeting.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

**PUBLIC COMMENTS**

No public comments were made

**OLD BUSINESS**

**Discussion of the Personnel Policy – Reference PTO (Personal Time Off)**

City Manager Brett Bennett explained that research had been conducted on the PTO leave and that the computer system is now set up to compute PTO accrual, therefore it appears that the personal policy reference PTO does not need to be changed at this time.

**NEW BUSINESS**

**CONSIDERATION TO ACCEPT THE RESIGNATION OF COUNCIL MEMBER TROY ALLEN**

Mayor Alderman read the resignation of Troy Allen.

**MOTION:** Hinely made a motion to accept Council Member Troy Allen's resignation.

**Second:** Pridgeon seconded the motion.

MOTION PASSED unanimous without opposition.

**CONSIDERATION TO CALL A SPECIAL ELECTION TO FILL THE UNEXPIRED TERM OF COUNCIL MEMBER TROY ALLEN**

**MOTION:** Weitman made a motion to call the special election.

**Second:** Usher seconded the motion.

MOTION PASSED unanimous without opposition.

**CONSIDERATION FOR APPOINTMENTS TO THE PLANNING AND ZONING BOARD**

Mayor Alderman advised that one regular appointment and one alternate appointment is needed on the Planning and Zoning Board.

**REGULAR APPOINTMENT TO THE PLANNING AND ZONING BOARD**

**MOTION:** Usher made a motion to appoint Butch Kieffer as the regular appointment if he will accept the nomination.

**Second:** Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

**ALTERNATE APPOINTMENT TO THE PLANNING AND ZONING BOARD**

**MOTION:** Weitman made a motion to appoint Jamey Stancell as an alternate appointment.

**Second:** Hinely seconded the motion.

**CONSIDERATION FOR APPROVAL OF THE LIST OF ROADWAYS (list number 01162013) FOR THE USE OF SPEED DETECTION DEVICES**

**MOTION:** Hinely made a motion to approve the list of roadways (list number 01162013) for the use of speed detection devices.

**Second:** Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

**CONSIDERATION TO APPROVE A SPECIAL EVENT PERMIT FOR A PARADE AS PART OF THE OLD EFFINGHAM DAYS FESTIVITIES**

Craig Johnson stepped forward and spoke with Mayor and Council explaining that the Old Effingham Days will be held on April 13, 2013 as a Saturday only event. He further explained the parade route with beginning and potential ending points. Johnson advised that he would be meeting with the Police Chief in a few days to finalize arrangements.

**MOTION:** Usher made a motion to approve a special event permit for a parade as part of the Old Effingham Day Festivities.

**Second:** Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

**CONSIDERATION TO SURPLUS 1996 CHEVROLET PICKUP, 1995 CHEVROLET WORK TRUCK, AND APPROXIMATELY 200 WATER METERS**

List of items requested for surplus:

1996 Chevrolet 2500 Pickup (VIN # 1GCGC33R4TF001073) – this has already been replaced

1995 Chevrolet 3500 Work Truck (VIN # 1GBJK34F3SE157711) – will need to be replaced

Water Meters (correction - approximately 600) – these are the meters that have been replaced - will establish a scrap metal offer and those in good shape could go out to bid.

**MOTION:** Weitman made a motion to approve the surplus of the 1996 Chevrolet Pickup, the 1995 Chevrolet 3500 Work Truck, and the approximate quantity of approximately 600 water meters.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **GENERAL GOVERNMENT**

#### **REMINDER – OF GMA CONVENTION IN SAVANNAH IN JUNE 2013**

Mayor Alderman reminded the Council Members of the upcoming GMA Convention in Savannah scheduled to be held in June 2013 and asked that those wishing to attend notify the City Clerk so registrations may be scheduled.

Mayor also noted of the letter the city had received from GMA reference candidate filings and asked that Council Members please read the copy of house bill supplied in their packets.

Mayor Alderman advised that L. Stephen Mobley has submitted his resignation as an appointee to the Effingham Hospital Authority and then went onto read the letter received from the Effingham Hospital Authority requesting the City to submit three candidates to be reviewed for the position. The individuals will complete the form and after approval by the Council will return the forms to the Hospital Authority for selection of a City of Springfield representative. Council Members were asked to come back with names of potential candidates.

#### **REPORTS**

Administration – Preconstruction conference CDBG on Monday. Also a brief discussion on streetscape and Mars pre-bid were discussed.

Police Department – The Police Report was provided in Council packets.

Fire Department – The revised Fire Dept Report given to Council.

Public Works Department – Matt Morris advised on the mapping progress.

Mayor Alderman also noted the Chamber changes included in Council packets.

**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION** – Reference Real Estate Acquisition, Personnel, Pending Litigation, and Presentation of Minutes of Executive Sessions.

**MOTION:** Weitman made a motion at 6:46 p.m. to move from the regular meeting into an executive session reference real estate acquisition, personnel, pending litigation and presentation of minutes of executive session.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely made a motion at 7:18 p.m. to move from the executive session back into the regular meeting.

**Second:** Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

#### **CONSIDERATION FOR APPROVAL OF EXECUTIVE SESSION MINUTES**

#### **MINUTES OF THE 01/08/2013 EXECUTIVE SESSION (CONFIDENTIAL)**

**MOTION:** Weitman made a motion to approve the minutes of the 01/08/2013 Executive Session.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **MINUTES OF THE 01/16/2013 EXECUTIVE SESSION (CONFIDENTIAL)**

**MOTION:** Usher made a motion to approve the minutes of the 01/16/2013 Executive Session.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Weitman made a motion at 7:19 p.m. to adjourn this meeting.

Second: Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**03/13/13 Posted on Website**

City of Springfield

02/12/13 Public Hearing at 1:00 p.m.

A Public Hearing was held on February 12, 2013 at 1:00 p.m. in the City of Springfield Council Chamber, to obtain citizen input into the development of the application and to review progress on the previous CDBG grant. Mayor Barton Alderman was presiding. Also in attendance:

Gary Weitman, Council Member  
Brett Bennett, City Manager  
Linda Rinear, City Clerk

Guest present:

Phil Davis with ALGA

The Public Hearing was called to order at 1:00 p.m. by Mayor Barton Alderman.

The City of Springfield is considering applying to the Georgia Department of Community Affairs for a Community Development Block Grant of up to \$500,000. These funds must be used to primarily benefit low and moderate income persons.

The activities for which these funds may be used are in the areas of housing, public facilities, and economic development. More specific details regarding eligible activities, plans to assist displaced persons (if any), the estimated amount of funds proposed to be used for activities to benefit low and moderate income persons, and the rating system was available at this public hearing.

No public comments were made.

The Public Hearing closed at approximately 1:10 p.m.

04/10/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 South Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 03/12/2013 – Regular Meeting

**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on March 12, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:00 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Charles Hinely  
Katherine Pridgeon  
Steve Shealy  
Kenny Usher  
Gary Weitman

A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney  
Amber Lancaster, Accounting Clerk  
Paul Wynn, Police Chief  
Travis Zittrouer, Fire Chief  
Matthew Morris, Public Works Director

**GUEST PRESENT:**

Jamey Stancell  
Joyce Alderman  
Pearl Thomas  
Ed Myrick

**INVOCATION** – Given by Mayor Alderman

**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to amend the Agenda to add item “d” under New Business – Consideration to set Poll Officer Compensation for the Special Election and approve Agenda as amended.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

**APPROVAL OF MINUTES**

**MINUTES OF THE 02/12/2013 PUBLIC HEARING**

**MOTION:** Pridgeon made a motion to approve the minutes of the 02/12/2013 public hearing.

Second: Weitman seconded the motion.

**MOTION PASSED** unanimous without opposition.

**MINUTES OF THE 02/12/2013 REGULAR MEETING**

**MOTION:** Usher made a motion to approve the minutes of the 02/12/2013 regular meeting.

Second: Pridgeon seconded the motion.

**MOTION PASSED** unanimous without opposition.

**MINUTES OF THE 02/19/2013 CALLED MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 02/19/2013 called meeting.

Second: Pridgeon seconded the motion.

**MOTION PASSED** unanimous without opposition.

## APPEARANCES

Ed Myrick, Director of Emergency Management for Effingham County, presents the County-Wide Multi-Jurisdictional Volunteer and Donations Management Plan and request consideration for approval

Ed Myrick discussed the volunteer and donations management plan explaining that all County-Wide Multi-Jurisdictional plans go through a planning committee then meetings are held with those involved before plans are submitted for approval.

**MOTION:** Weitman made a motion to approve the County-Wide Multi-Jurisdictional Volunteer and Donations Management Plan.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

Ed Myrick also presented the County-Wide Multi-Jurisdictional Mass Fatality Mortuary Plan and request consideration for approval

Ed Myrick discussed the County-Wide Multi-Jurisdictional Mass Fatality Mortuary Plan.

**MOTION:** Hinely made a motion to approve the County-Wide Multi-Jurisdictional Mass Fatality Mortuary Plan.

Second: Pridgeon seconded the motion.

**MOTION PASSED** unanimous without opposition.

**SRC Chairman Wayne Kight would like to request a temporary 5-person Advisory Board for the Mars Theatre be formed. The SRC would like to make nominations to be presented to Council for approval**

SRC Chairman Wayne Kight was not available at this meeting. City Manager Brett Bennett discussed that the SRC trying to move forward. Bids will be coming in and be brought back before Council in April. They would like options to move ahead. Perhaps a few Council Members and Bennett could sit down and see who could make up a group to sit down with a member or two to set up a plan to move forward and decide the management of this facility, or set up a temporary board. Bennett asks that clarification be made as to how many seats and what the functions of the members would be, and suggested that this be discussed with the SRC. Mayor Alderman suggested that perhaps since Charles Hinely and Kenny Usher already serve on the SRC that they may wish to become members of the board. The city needs to have a representative maybe even the chairman of that board.

Mayor Alderman asked that Hinely and Usher come back with five names for the board consisting of two Council Members and perhaps three other names. Brett will coordinate and line up a meeting with the SRC in reference to this board.

## PUBLIC COMMENTS

Jamey Stancell, of the Springfield Merchants Association, appeared before the Mayor and Council Members. He is in contact with Gussie Nease reference the Fox Theatre Meeting which is in the works. A concert is being planned for May 4<sup>th</sup>, with all proceeds received from that event going to help the Mars Theatre. Stancell will coordinate with Bennett on this.

Pearl Thomas stepped forward to thank the city for the upcoming sewer work on Railroad Avenue. She asked what she could do to help. Bennett advised that most of the road will be torn up, but they will be moving quickly.

## NEW BUSINESS

**Consideration for approval of a variance on the rear setback, requested by Holy Trinity Lutheran Church, located at 303 N Laurel Street – This request went before the Planning and Zoning Board on 03/04/2013**

Hinely stepped down from his council seat and moved to the podium to appear before the Mayor and Council whereby he was representing the Holy Trinity Lutheran Church. He asked for a variance which would bring them to 3 feet of the property line and advised that the church is trying to add and need the variance so they can put the building in there. Hinely mentioned that Butch Kieffer had measured several of the surrounding areas in reference to this variance.

**MOTION:** Usher made a motion to approve the rear setback variance for the Holy Trinity Lutheran Church.

Second: Shealy seconded the motion.

**MOTION PASSED** by vote of 3 Yes (Usher, Shealy, & Pridgeon), 2 Abstain (Weitman & Hinely).

Council Member Hinely returned to his seat with the other council members.

**Consideration of three candidates names to be submitted to the Effingham County Hospital Authority (to fill unexpired term of Stephen Mobley, with term ending in February 2014).**

Weitman suggested Harold Banks, Hinely suggested Joyce Alderman, and Weitman suggested Jamey Stancell. Mayor Alderman asked that the applications be given to those persons so that they may complete the forms so that they may be sent to the Hospital Authority for their consideration.

**Consideration to award the bid to Hendrix Machinery, Inc. for the purchase of a tractor for the Wastewater Treatment Plant**

Brett elaborated by advising that bids were sent directly to some dealers and also advertised. This is the only bid that we received and appears to be a very normal price. Brett does not know if the additional warranty would be needed at this time.

**MOTION:** Hinely made a motion to award the bid to Hendrix Machinery, Inc for the purchase of a tractor (New 4WD Tractor with Quick Connect Front End Loader - \$19,624) and pallet forks (\$795) for the Wastewater Treatment Plant, but requested that we leave off the backhoe and additional warranty.

Second: Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **Consideration to set Poll Officer Compensation for the 03/19/13 Special Election – and runoff if needed on 04/16/13**

Mayor Alderman went over the poll officer compensation figures for the upcoming 03/19/13 Special Election and the runoff, if needed on 04/16/13, whereby the Superintendent is a salaried employee and additional compensation will not be necessary. The Chief Manager is an hourly employee and will receive current rate of pay and overtime will apply, if applicable. The Assistant Managers will be compensated at \$150 for each Special Election worked, and the Clerks/Poll Workers will be compensated at \$125 for each Special Election worked.

**MOTION:** Weitman made a motion to set the Poll Officer Compensation for the 03/19/13 Special Election and runoff if needed on 04/16/13.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **GENERAL GOVERNMENT**

**Reminder – Municipal Special Election to be held on 03/19/2013 to fill Council Member post left vacant by resigned Council Member Troy Allen. The candidates for this post are Justin Cribbs and Wanda Laning. Advance and Absentee Voting has begun and will end on Friday 03/15/2013**

Mayor Alderman reminded those present of the upcoming Special Election to be held on 03/19/2013 and advised that Advance and absentee voting has already begun and will end on Friday 03/15/2013.

#### **Discussion for portion of Effingham County being included in the Chatham MPO**

City Manager Brett Bennett discussed the Chatham MPO and explained that he has and will forward to Council a very large set of documents in reference to this MPO so that all may have the information for their review. Joining would be a benefit if we are planning to get any money for a big transportation highway project. The negative side would be it costs money. Basically the city would need to make the decision if we do or do not want to be a part of the MPO. Mayor Alderman and City Manager Brett Bennett went onto discuss further information gained from meetings they have attended on this matter. The County will have two seats, regardless of whether we go in or not. This will come about after every census.

#### **REPORTS**

##### **Administration**

CDBG - Bennett and Morris advised that the CDBG is moving forward.

Mars Theatre Project – A pre-bid meeting was held last week. Bids are due the 29<sup>th</sup> and they will be brought back before Council at the April meeting.

Streetscape - will probably have a discussion with plans to look at the next meeting for the locally funded portion. We do not have a bid date yet. If Council Members are good with the plans at next meeting then we will be ready to kick it out to bid.

**Police Department** – The Police Report was provided in Council packets. The Mayor and Council were told that Overstreet was involved in an off-duty accident and will be out 6 months to a year. Wynn advised that he will be utilizing part timers and that also one other officer may be in the process of making plans to work elsewhere which would put the department in the same boat as several years ago.

**Fire Department** – The Fire Dept Report was provided in Council packets. Several firemen have gone through hazmat training and several other trainings have been attended at no costs to the city.

**Public Works Department** – Morris advised that he had nothing to report other than the sewer project. Council Member Usher brought up the GIS mapping project that Morris is working on and thanked him for his diligence. Bennett added that we cannot analyze equipment properly until we know what all is in the ground. A lot of lines that we have seen are holding up. Bennett also noted that the mapping program has been shown to be beneficial outside the mapping of sewer lines.

**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION – reference real estate acquisition, personnel, pending litigation, and presentation of minutes of executive sessions.**

**MOTION:** Weitman made a motion at 7:15 p.m. to move from the regular meeting into an executive session reference real estate acquisition, personnel, pending litigation and presentation of minutes of executive session.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely made a motion at 7:53 p.m. to move from the executive session back into the regular meeting.

**Second:** Shealy seconded the motion.

MOTION PASSED unanimous without opposition.

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

**CONSIDERATION FOR APPROVAL OF EXECUTIVE SESSION MINUTES**

**MINUTES OF THE 02/12/2013 EXECUTIVE SESSION (CONFIDENTIAL)**

**MOTION:** Usher made a motion to approve the minutes of the 02/12/2013 Executive Session.

**Second:** Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

**MINUTES OF THE 02/19/2013 EXECUTIVE SESSION (CONFIDENTIAL)**

**MOTION:** Weitman made a motion to approve the minutes of the 02/19/2013 Executive Session.

**Second:** Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 8:01 p.m. to adjourn this meeting.

**Second:** Usher seconded the motion.

MOTION PASSED unanimous without opposition.

04/09/2013 Approved

05/15/2013 Posted on Website

City of Springfield \* PO Box 1 \* 130 South Laurel St \* Springfield, GA 31329  
Minutes of Council Meeting  
Council Chambers – 04/12/2013 – Called Meeting

**CALL TO ORDER**

A Called Meeting of the City of Springfield Council was held on April 12, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 5:00 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Jason Cribbs  
Charles Hinely  
Kenny Usher  
Gary Weitman

Council Members Katherine Pridgeon and Steve Shealy were unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Raftler, City Attorney

**GUEST PRESENT**

No guest were present

**MOTION TO MOVE FROM THE CALLED MEETING INTO AN EXECUTIVE SESSION – reference Pending Litigation**

**MOTION:** Hinely made a motion at 5:05 p.m. to move from the called meeting into an executive session reference pending litigation.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE CALLED MEETING**

**MOTION:** Usher made a motion at 6:03 p.m. to move from the executive session back into the called meeting.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**TAKE ANY ACTION NEEDED FROM ITEM(S) DISCUSSED DURING EXECUTIVE SESSION**

**MOTION:** Usher made a motion to accept the Lost distribution with Effingham at 74.41, Rincon at 16.71, Springfield at 5.86, and Guyton at 3.02 and also to authorize the Mayor to sign the distribution certificate, all contingent upon approval of the other jurisdictions of the same amounts.

Second: Weitman seconded the motion.

**MOTION PASSED Unanimous without opposition.**

A retreat was briefly discussed.

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 6:12 p.m. to adjourn this meeting.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

05/14/2013 Approved

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City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329  
Minutes of Council Meeting  
Council Chambers – 04/09/2013 – Regular Meeting

**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on April 9, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:00 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Charles Hinely  
Katherine Pridgeon  
Steve Shealy  
Kenny Usher  
Gary Weitman

A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney  
Amber Lancaster, Accounting Clerk  
Paul Wynn, Police Chief  
Travis Zittrouer, Fire Chief  
Matthew Morris, Public Works Director

**GUEST PRESENT:**

Judge Ed Reddick	Henry Cribbs Jr.
Joyce Alderman	Gussie Nease
Jamey Stancell	Erin Phillips
David Dumas	Jacob Lang
Wayne Kight	Pam Dumas
Lauren Dumas	Mary Pearl Thomas
Butch Kieffer	Greta Cribbs
Molly Cribbs	Mary Cribbs

**INVOCATION** – Given by Mayor Alderman

**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

**JUDGE ED REDDICK ADMINISTERS THE OATH OF OFFICE TO JUSTIN CRIBBS AS COUNCIL MEMBER TO FILL THE UNEXPIRED TERM OF TROY ALLEN (Term ends 12/31/2015)**

Judge Ed Reddick administered the oath of office to Justin Cribbs as Council Member to fill the unexpired term of Troy Allen. After being sworn in Council Member Justin Cribbs took his seat with the other Council Members.

**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the agenda.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPROVAL OF MINUTES OF 03/12/2013 REGULAR MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 03/12/2013 regular meeting.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPEARANCES**

**Jamey Stancell, Springfield Merchants Association, requests approval of a Special Event/Alcohol (Beer) Permit, for May 4, 2013 from 11:00 am – 9:00 pm**

Jamey Stancell appeared before the Mayor and Council Members requesting approval of a Special Event/Alcohol (Beer) Permit. Stancell advised that this would be a one day event in cooperation with the Fox Theater out of Atlanta as a thank you back to the community, and fund-raiser which will be very controlled. 100% raised will go back to the Mars Theater and will be similar to the last event hosted by the Springfield Merchants Association. One block will need to be closed with the actual event being conducted in the parking lot.

Gussie Nease advised that the Fox Theater awarded funds to 3 theaters and that the Mars Theater was one of them. This will be a music fest event.

Police Chief Wynn will get with Stancell to decide the number of officers needed for security and also expressed no concerns with parking, etc.

**MOTION:** Usher made a motion to approve the Special Event/Alcohol (Beer) Permit for May 4, 2013 from 11:00 a.m. – 9:00 p.m.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Jacob Lang requests approval for a home occupation, “Lang Real Estate Development”, with business description “Consulting”, to be located at 504 North Ash Street**

Jacob Lang appeared before the Mayor and Council Members requesting a home occupation to be located at 504 North Ash Street. Lang advised that this would be a consulting business and that he has closed his home office in Atlanta. There would be no signs, no employee's; no clients should be coming by residence. He further advised that people will contact him and that he goes to them.

**MOTION:** Hinely made a motion to approve Jacob Lang's request for a home occupation to be located at 504 North Ash Street.

Second: Shealy seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Walter David Dumas requests approval for a home occupation, “Dumas Marketing, Inc.”, with business description “Marketing & Custom Rifles”, to be located at 403 Chestnut Street**

Walter David Dumas appeared before the Mayor and Council Members requesting a home occupation to be located at 403 Chestnut Street.

Dumas has a Federal Arms License. All of his business is by word of mouth with no signs needed. Customers are deer hunters and target shooters. No assault rifles. Dumas reported that he does machine work off-site. Council Member Shealy and Police Chief Wynn looked at the security and alarm system. Council Member Shealy said security appears to be first hand and that the business will be limited to about half of the garage. Dumas stated that it will consist of a desk, a safe, and a workbench.

**MOTION:** Weitman made a motion to approve Walter David Dumas's request for a home occupation to be located at 403 Chestnut Street.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **PUBLIC COMMENTS**

Mary Pearl Thomas expressed her excitement about the sewer project on Railroad Avenue. Thomas thanked everyone who has been involved with this project. Thomas also expressed her thanks to Lisa Pittman in reference to trash pick-up issues occurring during the project. Thomas feels that everything is coming along good.

Bennett & Morris – Most of the laterals are up to the houses, then the tie in will occur. Most of the line work has been completed.

#### **OLD BUSINESS**

##### **Discussion of City Council's desire to be included in Chatham MPO**

City Manager Bennett advised that this was discussed in the last meeting and forwarded additional information to Council. This is a county-wide decision. If there is a desire by Council to have the county engineer to come before council Bennett will be glad to schedule this. Bennett reminded members that we need to weigh the costs vs. the benefit. A discussion followed.

Unless Bennett hears otherwise he will notify them that we are not interested in being involved and further stated that no vote is needed.

Mayor Alderman noted again that the county will only have two seats at the table, regardless of whether we go into this or not.

#### **NEW BUSINESS**

##### **Consideration for approval of the March 19, 2013 Special Election Results**

Justin Cribbs	49 Votes
Wanda J. Laning	7 Votes

**MOTION:** Hinely made a motion to approve the results of the March 19, 2013 Special Election.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

##### **Consideration for approval of a donation for Ole Effingham Days**

**MOTION:** Usher made a motion to approve a donation of one thousand dollars (\$1,000) for the Ole Effingham Days.

Second: Cribbs seconded the motion.

MOTION PASSED unanimous without opposition.

**Consideration to form a MARS Theater Committee to begin planning the operations of the MARS Theatre as well as additional fundraising efforts**

Bennett went over the potential sub-committee and provided Council members with a summary of what was discussed at last meeting. Bennett advised that this would be a somewhat temporary committee.

**MOTION:** Usher made a motion to form a MARS Theater (temporary) Committee to begin planning the operations of the MARS Theatre as well as additional fundraising efforts consisting of 5 members overall, 2 members appointed by City Council, 2 members appointed by the Springfield Revitalization Corporation, and 1 member to be appointed by the Springfield Merchants Association.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

**Consideration to award a bid for construction services for the renovation of the Mars Theater**

City Manager Brett Bennett advised that the low bidder was Phillip Kieffer Construction. We could award a bid, but could potentially shave off some fees with a change order to come later. This bid does not include: the seats, the high end audio visual, and potentially some curtains on the walls.

Gussie Nease explained that the Fox Theater will be doing some of the design of the lobby and the bathrooms.

Bennett advised that he had provided cash balances to Council Members because we did not have this specifically budgeted.

A discussion followed.

**MOTION:** Usher made a motion to award a bid for construction services for the renovation of the Mars Theater to Phillip Kieffer Construction, Inc. in the amount of three hundred eighty-seven thousand five hundred thirty-six dollars (\$387,536) and also to designate the funds to be taken out of the General Fund.

Second: Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

## **GENERAL GOVERNMENT**

**Review of Plans for the locally funded portion of the Streetscape**

Bennett included information on the locally funded portion of the Streetscape project, (East side) in the Council packets. For the public's sake they may view the large plans placed on the wall in the hall outside the Council room. The one in the hall shows the east and west sides. Questions can be asked now or before the next meeting.

Mayor Alderman stated that these plans are very detailed. A brief question and answer discussion followed.

## **REPORTS**

### **Administration**

First St. drainage was discussed with most of that being taken care of.

Bennett reminded all present of the Ole Effingham Days event to be held this Saturday, April 13<sup>th</sup>. The floats, etc. for the parade will assemble at the parking lot beside city hall.

A Ribbon Cutting will be held for the Railroad Depot on Saturday the 13<sup>th</sup> at 11:00 a.m.

### **Police Department**

Police report provided to Council. Citizens may now go through the golf cart application process as the applications, permits, signs, etc. have been completed.

### **Fire Department**

Fire report provided to Council.

Council Member Shealy asked about the equipment that was brought up in the budget process. Fire Chief Zittrouer is getting a list ready that will go out in bids. Zittrouer went over training they have taken that was federally funded and of upcoming training that will also be federally funded.

### **Public Works Department**

CDBG appears to be ahead of schedule.

Public Works Director Matt Morris expects to bring back before Council Members some lift station work that needs to be done.

**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION – Reference Real Estate Acquisition, Personnel, Pending Litigation and presentation of Executive Session Minutes (Confidential).**

**MOTION:** Weitman made a motion at 7:07 p.m. to move from the regular meeting into an executive session reference real estate acquisition, personnel, pending litigation and presentation of executive session minutes.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely made a motion at 8:28 p.m. to move from the executive session back into the regular meeting.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No action was taken.

**CONSIDERATION FOR APPROVAL OF EXECUTIVE SESSION MINUTES**

**Minutes of the 03/12/2013 Executive Session (Confidential)**

**MOTION:** Hinely made a motion to approve the minutes of the 03/12/2013 executive session.

**Second:** Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Weitman made a motion at 8:30 p.m. to adjourn this meeting.

**Second:** Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

**05/14/2013 Approved**

06/12/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 South Laurel St \* Springfield, GA 31329  
Minutes of Council Meeting  
Council Chambers – 05/23/2013 – Called Meeting

**CALL TO ORDER**

A Called Meeting of the City of Springfield Council was held on May 23, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:00 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Charles Hinely  
Katherine Pridgeon  
Kenny Usher  
Gary Weitman

Council Member Steve Shealy was unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Linda Rineair, City Clerk

**GUEST PRESENT**

Joyce Alderman

**CONSIDERATION TO AUTHORIZE THE CITY MANAGER TO FILE FOR AN EXTENSION FOR THE FY2012 AUDIT**

Mayor Alderman discussed the audit which needs to be completed in June. The audit process for the fiscal year FY2012 Audit has not begun. Mayor Alderman suggested that we authorize the City Manager to file for an extension for the FY2012 Audit or that we could change auditor firms. A discussion followed.

**MOTION:** Hinely made a motion to authorize the city manager to file for an extension for the FY2012 audit.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

Mayor Alderman suggested we may not have the time to go through a formal bid process on Auditors for the FY2012 audit and that if the Council did not object that he would discuss this with the City Manager and ask that he contact some auditor firms to obtain pricing information and availability. The City Manager could bring this information back to the next meeting. A brief discussion followed with no Council Member objections being expressed.

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Weitman made a motion at 6:41 p.m. to adjourn this meeting.

**Second:** Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

06/11/13 Approved as corrected

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City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329  
Minutes of Council Meeting  
Council Chambers – 05/14/2013 – Regular Meeting

**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on May 14, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:00 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Charles Hinely  
Steve Shealy  
Gary Weitman

Council Members Katherine Pridgeon and Kenny Usher were unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney  
Paul Wynn, Police Chief  
Travis Zitrouer, Fire Chief  
Matthew Morris, Public Works Director

**GUEST PRESENT:**

Joyce Alderman  
Frederick Clapp  
Amanda Mahoney  
Gussie Nease  
Pearl Thomas  
Jennifer Clapp  
Shawn Mahoney  
Edwin Myrick  
Lynwood Griffin

**INVOCATION** – Given by Council Member Weitman

**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the agenda.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPROVAL OF MINUTES OF 04/09/2013 REGULAR MEETING**

**MOTION:** Shealy made a motion to approve the minutes of the 04/09/2013 regular meeting.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPROVAL OF MINUTES OF 04/12/2013 CALLED MEETING**

**MOTION:** Cribbs made a motion to approve the minutes of the 04/12/2013 called meeting.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPEARANCES**

Ed Myrick, Effingham County Director of Emergency Management, presents and request consideration for approval of the Effingham County Emergency Management Agency County-Wide Multi-Jurisdictional Emergency Evacuation Plan

Ed Myrick appeared and discussed this Multi-Jurisdictional Emergency Evacuation Plan.

**MOTION:** Weitman made a motion to approve the Effingham County Emergency Management Agency County-Wide Multi-Jurisdictional Emergency Evacuation Plan.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Frederick L. Clapp, Jr. request consideration for approval of a home occupation, "Lane Landscaping" to be located at 107 Becca Drive, for landscaping, mowing, etc.**

Frederick L. Clapp, Jr. appeared before the Mayor and Council Members requesting consideration of a home occupation, "Lane Landscaping", 107 Becca Drive.

Mr. Clapp advised that there would be no signs at his home and that he will only have a small office area.

**MOTION:** Cribbs made a motion to approve Frederick L. Clapp Jr.'s request for a home occupation "Lane Landscaping", to be located at 107 Becca Drive.

Second: Shealy seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Amanda Mahoney request consideration for approval of a home occupation, "Majestic Cupcakes" to be located at 111 Mary Street, for a home bakery**

Amanda Mahoney appeared before the Mayor and Council Members requesting consideration of a home occupation, "Majestic Cupcakes", 111 Mary Street.

Ms. Mahoney advised that there would be no signs at the residence and that customers should not come to the residence. She will receive phone orders and will deliver the items to the customers. She makes all kinds of cakes and if all goes well she will at the Civil War Experience.

City Manager Bennett reminded Ms. Mahoney that not more than 20 percent of the gross floor area of any dwelling unit may be used for a home occupation.

**MOTION:** Hinely made a motion to approve Amanda Mahoney's request for a home occupation, "Majestic Cupcakes", to be located at 111 Mary Street.

Second: Shealy seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **PUBLIC COMMENTS**

Lynwood Griffin appeared before the Mayor and Council and expressed concerns about the need for a blinking light or some other type of alert device that he feels should be placed at Hwy 21 under the train trestle, Old Tusculum Rd. Bennett advised that we will check the reflectors on the signs and also that both roads are state highways. Mayor Alderman and City Manager Bennett will be attending a meeting with the DOT and will notify the DOT of Mr. Griffin's concerns so they will be aware so something may be done.

Pearl Thomas asked if all was finished on Railroad Avenue. Matthew Morris stated that most of the work is done and that they will finish cleaning up soon. The road will be striped later.

Gussie Nease expressed her thanks to those who helped out and also to those who attended the Mars Theatre event.

#### **NEW BUSINESS**

**Consideration for approval of a Mowing and Maintenance Agreement with the Georgia Department of Transportation for Streetscape Phase II**

Bennett explained this is a standard agreement. This is reference the local funded project. The Streetscape Phase II was also discussed.

**MOTION:** Hinely made a motion to approve a Mowing and Maintenance Agreement with the Georgia Department of Transportation for Streetscape Phase II.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Consideration for approval for the Fire Department purchase of extrication tools with needed hoses, reel, power unit & adapters from Municipal Emergency Services in the amount of \$29,973.56 budgeted as a FY2013 SPLOST Public Safety purchase**

Fire Chief Zitrouer originally thought this would be approximately \$2,000 higher than this amount. Travis explained original jaws will be used for training. The current equipment was up to date several years ago. The internals of the equipment has changed and will work better.

Zitrouer advised that he can easily train the firemen in the correct use of the equipment. A brief discussion followed.

**MOTION:** Weitman made a motion to approve the Fire Department purchase of extrication tools with needed hoses, reel, power unit and adapters from Municipal Emergency Services in the amount of \$29,973.56.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Consideration for approval of a Try "N" Buy offer agreement, Xylem, Inc. Flygt Equipment -- one (1) 4" NP3171.185/455, 25hp/3ph Flygt Pump for pump station number 1, \$16,890**

Public Works Director Matt Morris made sure that the Mayor and Council understood that we are not requesting to buy this equipment right now. This would be a test drive type program to see the product work.

Bennett spoke in support of the Flygt equipment.

**MOTION:** Hinely made a motion to approve the Try "N" Buy offer agreement with Xylem, Inc. Flygt Equipment for one (1) 4" NP3171.185/455, 24hp/3ph Flygt Pump for pump station number 1, and authorize the City Manager to approve the purchase at sixteen thousand eight hundred ninety dollars (\$16,890), or return the product after the trial period of ninety days.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Consideration for two (2) City Council appointments to the Mars Theatre (temporary) Committee**

**MOTION:** Weitman made a motion to appoint Murray Kight and Brett Bennett as the City Council appointments to the Mars Theatre (temporary) Committee.

Second: Shealy seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Consideration for a Reappointment/Appointment of Non-Public representative for Effingham County to serve on the CRC Council**

**MOTION:** Hinely made a motion to reappoint Herb Jones as the non-public representative of Effingham County to serve on the CRC Council.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

## **GENERAL GOVERNMENT**

### **Discussion of schedule for city council planning retreat**

Bennett explained that for a few weeks we have discussed the possibility of a planning retreat. We could look at another Saturday, or perhaps a few hours a day for several days, as the Council wishes. Bennett can compile a formal Agenda. Perhaps the Mayor and Council can let Bennett know if they would rather hold it on a Saturday or on week days. Dates that could be ruled out could be sent to Bennett or Rineair so that the date could be coordinated. Bennett will forward a list of a few dates for the Mayor and Council's review and asked that they let us know what dates works best for them.

## **REPORTS**

### **Administration**

City Manager Brett Bennett brought up the email he had sent to the Mayor and Council in which he notified them of Matt Morris notification of resignation. Bennett then offered his congratulations to Matt Morris for his future employment endeavor. Bennett noted that Morris will work until the end of this month.

### **Police Department**

Police Chief Paul Wynn provided a copy of the monthly police report to the Mayor and Council in their packets for review.

Chief Wynn briefly noted various incidents that have recently occurred. Wynn advised of the need to put another officer on pretty soon. Overstreet is still out and one more officer may be leaving soon.

**Fire Department**

Fire Chief Travis Zittrouer provided a copy of the monthly fire department report to the Mayor and Council in their packets for review.

Zittrouer went over specific details of the fire department report.

**Public Works Department**

The sewer project is finalizing out. Public Works Director Matt Morris expressed his appreciation to the Mayor, Council, and City Manager for allowing him to work with the City of Springfield.

**Mars Theatre Event**

Mayor Alderman remarked on the recent Mars Theatre event and believes all that were there had a good time.

**Reminder – Chamber Meeting**

City Manager Brett Bennett reminded the Mayor and Council of the upcoming Chamber Meeting and asked that those who would like to attend let the City Clerk know so the arrangements could be made.

**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION – Reference Real Estate Acquisition, Personnel and presentation of Executive Session Minutes (Confidential).**

**MOTION:** Weitman made a motion at 7:06 p.m. to move from the regular meeting into an executive session reference real estate acquisition, personnel, and presentation of executive session minutes.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely made a motion at 8:15 p.m. to move from the executive session back into the regular meeting.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No action was taken.

**CONSIDERATION FOR APPROVAL OF EXECUTIVE SESSION MINUTES**

**Minutes of the 04/09/2013 and the 04/12/2013 Executive Sessions (Confidential)**

**MOTION:** Hinely made a motion to approve the minutes of the 04/09/2013 and the 04/12/2013 executive sessions.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 8:17 p.m. to adjourn this meeting.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Approved 06/11/13**

07/10/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 South Laurel St \* Springfield, GA 31329  
Minutes of Council Meeting  
Council Chambers – 06/27/2013 – Called Meeting

**CALL TO ORDER**

A Called Meeting of the City of Springfield Council was held on June 27, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:09 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Charles Hinely  
Katherine Pridgeon  
Steve Shealy  
Kenny Usher  
Gary Weitman

A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Raftner, City Attorney

**GUEST PRESENT**

Jamey Stancell  
Murray Kight  
Gussie Nease

**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the Agenda.

**Second:** Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

**NEW BUSINESS**

**Consideration for approval of change order # 1 for the MARS Theatre (electric, telephone, cable service lines)**

City Manager Brett Bennett explained the change order. Bennett also explained that we will dig the trench and cover it back up. The large majority of the cost is for bigger aluminum wire.

**MOTION:** Hinely made a motion to approve change order # 1 for the MARS Theatre with the requested amount of change being \$9,976.92.

**Second:** Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Consideration to establish the position of Downtown Development and Theater Director**

City Manager Bennett explained where the salary could come from and also suggested that this be handled thru a budget amendment providing Bennett more lead way with potential candidates.

A discussion followed with suggestions that this position begin with the MARS Theater leaning more toward the director and could also clearly state that the theatre is more clearly defined as primary with later duties involving downtown development, etc.

**MOTION:** Usher made a motion to establish the position of Theatre Director while authorizing the City Manager to cater more toward Theatre duties along with the mention of future downtown development duties.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE CALLED MEETING INTO AN EXECUTIVE SESSION – reference Personnel**

**MOTION:** Weitman made a motion at approximately 6:48 p.m. to move from the called meeting into an executive session reference Personnel.

**Second:** Shealy seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE CALLED MEETING**

**MOTION:** Weitman made a motion at approximately 8:07 p.m. to move from the executive session back into the called meeting.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No Actions were taken.

**BRIEF DISCUSSION OF AUDIT/AUDITORS**

Bennett has checked out a few auditor firms, per the Council request. Bennett will check out the references of a particular auditor firm and if he does not hear any objections will have the engagement letter available at the next meeting.

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Pridgeon made a motion at 8:23 p.m. to adjourn this meeting.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**07/09/13 Approved**

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City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329  
Minutes of Council Meeting  
Council Chambers – 06/11/2013 – Regular Meeting

**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on June 11, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:09 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Charles Hinely  
Katherine Pridgeon  
Gary Weitman

Council Members Steve Shealy and Kenny Usher were unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney

**GUEST PRESENT:**

Justin L. Stevens Sr.  
Joyce Alderman  
Jamey Stancell  
Murray Kight

**INVOCATION** -- Given by Mayor Alderman

**PLEDGE OF ALLEGIANCE** -- Led by Mayor Alderman

**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the agenda.

Second: Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPROVAL OF MINUTES OF 05/14/2013 REGULAR MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 05/14/2013 regular meeting.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPROVAL OF MINUTES OF 05/23/2013 CALLED MEETING**

**MOTION:** Hinely made a motion to approve, with correction of Justin Cribbs name from Jason to Justin, the minutes of the 05/23/2013 called meeting.

Second: Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

**APPEARANCES**

**Justin L. Stevens Sr. request consideration for approval of a Home Occupation, "Fun times with Inflate-a-bounce", to be located at 122 Rose Drive**

Justin L Stevens Sr. appeared before the Mayor and Council requesting consideration for a Home Occupation to be located at 122 Rose Drive.

A Public Hearing had been held prior to this meeting with no opposition expressed.

**MOTION:** Weitman made a motion to approve Justin L. Stevens Sr.'s request for a home occupation, 122 Rose Drive, "Fun times with Inflate-a-bounce."

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**PUBLIC COMMENTS**

No public comments were made.

**GENERAL GOVERNMENT**

**Discussion of Mars Theatre Director**

City Manager Brett Bennett updated the Mayor and Council Members on the Mars Theater Committee meetings that have been held. Budgets, job descriptions, other theaters have been researched. Quite a bite of work is involved. The Mars Theater will need to be promoted, perhaps sponsors for each night for the facility, to put a season together. There will need to be a constant effort if we want the theater to have the impact that it will need to have. Other possible duties of the director could possibly be better hometown, theatre, etc. could be considered Economic Development.

It is the recommendation of the Committee that the city hire an Economic Development Director that would handle these programs. Concerts, movies, live performances, etc. were mentioned as possibilities. The committee cannot dig into all of the budget, etc. The director needs to be involved in these decisions. If the council agrees the City Manager would put together a job description and if Council agrees this position would answer to the City Manager.

A question and answer period followed. A Downtown Development Department could possibly be formed, promoting events downtown. Most of the professionals that would apply for this position would be able to perform these functions. There are advantages to a Downtown Development Authority providing options and gives the ability to do things which cities cannot do. Bennett was in no way suggesting that the formation of a Downtown Development Authority but will also check into this option.

\$60,000 is budgeted in the tea grant; the money is there, and since we will not need it for the tea grant at this time it could be used for this position. Of course, this would not be the estimated salary offered for this position. Obviously when the tea grant does happen we will have to put this amount back into the budget.

Mayor Alderman agrees that the current staff does not have the time to handle this position along with their normal duties.

The theater project is scheduled to be completed in late October, and that is why the committee expressed concerns and came back to Council sooner than anticipated. It is important to consider the hiring of a Mars Theatre Director, so that that the selected individual has time to be involved in the process.

Hearing no opposition to this, the City Manager will go ahead and move in the direction of drafting the job description.

Jamey Stancell, spoke on behalf of the committee, he thinks the committee has a good idea, a plan, and the individual who works for the city answers to the City Manager and partners with the board in the future, with one person to answer to. Jamey Stancell suggests that this person could possibly work on grants, someone who may have understanding of grants. We don't want an empty building, having someone on board; and perhaps establish a board of directors for the theater.

The Mars Theater committee has met once a week since it was formed. Stancell suggests a five person board of directors be appointed by the City Council.

Stancell discussed the brief survey which was given out at the last movie. 34 surveys were passed out 32 were returned. Stancell noticed out of that crowd the surveys shown that most people wanted something on the weekends. Prices and ratings were important. Second run movies, three weeks after they come out, were important verses prices, as second run movies are at a lower costs and shows that they do not mind waiting to see movies here rather than paying more to see them elsewhere. 12 were from Springfield, 12 were from Guyton.

Other surveys could be conducted in order to gain a wide range of opinions.

Murray Kight stepped forward and explained that we need to keep the enthusiasm going and would like Council to consider meeting again before the next scheduled meeting in order to move forward with the hiring of this individual.

The board could make their recommendation to the City Manager as to who to hire for this position, but the City Manager would ultimately make the final decision. The Board of Directors was also discussed. Board Members would need specific sets of skills, such as obtaining volunteers (fund-raising skills), marketing skills. Brett will have all this written up for review.

Mayor Alderman and Council Member Charles Hinely thanked those who are serving on the Mars Theater Committee.

#### **OTHER GENERAL GOVERNMENT**

City Manager Brett Bennett briefly discussed that the DOT has changed their position; the CDBG Project will hold a walk through on Monday afternoon; the Mars Project is coming along; the position formerly held by Matt Morris will be advertised and filled.

Mayor Alderman referred to correspondence received correcting the term for Derrell E. Banks, as the City of Springfield Representative, on the Hospital Authority. The term fills an unexpired term vacated by Stephen Mobley and will expire in February 2014.

Police Department and Fire Department monthly reports had been provided in Council packets for review.

**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION** – Reference Real Estate Acquisition, Personnel, Pending Litigation, and presentation of Executive Session Minutes (Confidential).

**MOTION:** Weitman made a motion at 6:55 p.m. to move from the regular meeting into an executive session reference real estate acquisition, personnel, pending litigation, and presentation of executive session minutes.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely made a motion at 7:42 p.m. to move from the executive session back into the regular meeting.

Second: Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

#### **TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

**CONSIDERATION FOR APPROVAL OF EXECUTIVE SESSION MINUTES**

**Minutes of the 05/14/2013 Executive Sessions (Confidential)**

**MOTION:** Hinely made a motion to approve the minutes of the 05/14/2013 executive session.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

A brief discussion was made on sidewalks; and also the possibility of a retreat to be held on a Saturday sometime in the month of July. City Manager Bennett will come up with a July date and make sure that Council will be available to attend the retreat of that particular day.

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Weitman made a motion at 7:48 p.m. to adjourn this meeting.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**07/09/13 Approved**

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**June 11, 2013 @ 6:00 pm      Public Hearing      City Hall, 130 S. Laurel St.**

A Public Hearing was held on June 11, 2013 at 6:00 p.m. in the City of Springfield Council Chamber, to obtain any citizen input reference the request for a home occupation by Justin L. Stevens Sr. to be located at 122 Rose Drive, "Fun times with Inflate-a-bounce. Mayor Barton Alderman was presiding.

The Public Hearing was called to order at 6:00 p.m. by Mayor Barton Alderman.

Also in attendance:

Justin Cribbs, Council Member  
Charles Hinely, Council Member  
Katherine Pridgeon, Council Member  
Gary Weitman, Council Member  
Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney

Guest present:

Justin L. Stevens Sr  
Joyce Alderman  
Jamey Stancell  
Murray Kight

Mr. Stevens stepped to the podium. Stevens has a few inflatable's and they are in the trailer. As he obtains more inflatable's he may move the inflatable's to a storage unit.

No other public comments were made; therefore no public opposition was expressed.

The Public Hearing closed at approximately 6:08 p.m.

**07/09/13 Approved as corrected.**

08/14/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 07/09/2013 – Regular Meeting

**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on July 9, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:12 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Charles Hinely  
Steve Shealy  
Gary Weitman

Council Members Katherine Pridgeon and Kenny Usher were unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney

**GUEST PRESENT:**

Jamey Stancell  
Pearl Thomas  
Murray Kight

**INVOCATION** – Given by Mayor Alderman

**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to amend the agenda item b. under New Business change from consideration to approve an amendment to the 2013 Fund Budget to fund the operations of the MARS Theatre to introduce an amendment to the 2013 Budget Ordinance to fund the operations of the MARS Theatre and approve the agenda as amended.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

**APPROVAL OF MINUTES OF 06/11/2013 PUBLIC HEARING**

**MOTION:** Cribbs made a motion to amend the minutes of the 06/11/2013 public hearing with the change from "Fun times with Inflate-n-bounce" to "Fun times with Inflate-a-bounce", and approve the minutes as amended.

Second: Weitman seconded the motion.

**MOTION PASSED** unanimous without opposition.

**APPROVAL OF MINUTES OF 06/11/2013 REGULAR MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 06/11/2013 regular meeting.

Second: Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

#### APPROVAL OF MINUTES OF 06/27/2013 CALLED MEETING

**MOTION:** Weitman made a motion to approve the minutes of the 06/27/2013 called meeting.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

#### APPEARANCES

**Amanda Mahoney request consideration for approval of a home occupation, "It's a Southern Affair", to be located at 111 Mary Street – Event Planning**

A Public Hearing had been held prior to this meeting with no opposition expressed.

**MOTION:** Hinely made a motion to approve Amanda Mahoney's request for a home occupation, 111 Mary Street, "It's a Southern Affair."

Second: Shealy seconded the motion.

MOTION PASSED unanimous without opposition.

#### PUBLIC COMMENTS

No public comments were made.

#### NEW BUSINESS

**Consideration to approve an engagement letter with Thigpen, Lanier, Westerfield and Deal for completion of the 2012 annual audit**

Mayor Alderman referred to the information contained in the Council Packets on this item.

City Manager Brett Bennett explained to the Mayor and Council that this letter is pretty standard. This firm handles several audits for various county governments. They are ready to go right away. Bennett filed an extension for the audit. This firm feels they can complete audit by end of August (08/30/13).

**MOTION:** Shealy made a motion to approve an engagement letter with Thigpen, Lanier, Westerfield and Deal for the completion of the 2012 annual audit.

Second: Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

**Introduction of an amendment to the 2013 General Fund Budget Ordinance in order to fund the operations of the MARS Theatre**

Bennett explained this will simply show where the funding for the operations of the Mars Theatre will come from. Other budget amendments will be made on other items later this year.

This Budget Amendment Ordinance will be brought before council for consideration for approval at the next meeting.

**Consideration to award a contract reference the locally funded portion of Springfield Phase II Streetscape. Keck and Wood, Inc. recommends that the contract be awarded to Swindell Construction in the amount of \$204,948.80**

Mayor Alderman and City Manager Brett Bennett discussed the bids received reference the locally funded portion of Springfield Phase II Streetscape, reference Madison Street.

Jamey Stancell asked about lighting and outlets in the bottom of the lights, which Bennett explained that this project will not include lights; the lights will be with GA Power.

Stancell also remarked that he would like pavers perhaps every 10 - 12 feet, which he feels will look better. Brett will look at the cost and suggested that if the Council wishes they could consider this later in a change order.

Mayor Alderman expressed his concerns that if we use cross pavers we may need to use them all the way down.

A discussion followed. Bennett remarked about in the future highlighting Cleveland.

**MOTION:** Hinely made a motion to award the contract to Swindell Construction in the amount of \$204,948.80 reference the locally funded portion of Springfield Phase II Streetscape.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Consideration for approval of the Notice of the November 5, 2013 Municipal General Election and Candidate Qualification Advertisement**

Mayor Alderman read the notice to the Council and to those present.

**MOTION:** Hinely made a motion to approve the notice of the November 5, 2013 Municipal General Election and Candidate Qualification Advertisement.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**GENERAL GOVERNMENT**

**Reminder – The Mayor and Council City Planning Retreat will be held on Saturday 07/20/13 at the Ebenezer Retreat Center in Rincon**

Mayor Alderman reminded the Council Members about the City Planning Retreat and also reminded them about the annual Community Retreat to be held August 22<sup>nd</sup> and August 23<sup>rd</sup>.

**REPORTS**

**Administration –** Bennett reported that sewer project on Railroad Avenue, had a final walk through last week. Pearl Thomas spoke up to add that she has not heard any complaints.

**Police Department –** The Police Department monthly report was provided for review.

**Fire Department –** The Fire Department monthly report was provided for review.

**Mayor Alderman said we received approval for the extension of the audit.**

**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION –** Reference Personnel and presentation of Executive Session Minutes (Confidential).

**MOTION:** Weitman made a motion at 6:52 p.m. to move from the regular meeting into an executive session reference personnel and presentation of executive session minutes.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely made a motion at 7:25 p.m. to move from the executive session back into the regular meeting.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

**CONSIDERATION FOR APPROVAL OF EXECUTIVE SESSION MINUTES**

**Minutes of the 06/11/2013 Executive Sessions (Confidential)**

**MOTION:** Hinely made a motion to approve the minutes of the 06/11/2013 executive session.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

**Minutes of the 06/27/2013 Executive Session (Confidential)**

**MOTION:** Hinely made a motion to approve the minutes of the 06/27/2013 executive session.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 7:29 p.m. to adjourn this meeting.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

**08/13/13 Approved**

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08/14/13 Posted on Website

*City of Springfield*

# *Public Hearing*

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July 9, 2013 @ 6:00 pm

Public Hearing

City Hall, 130 S. Laurel St.

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A Public Hearing was held on July 9, 2013 at 6:09 p.m. in the City of Springfield Council Chamber, to obtain citizen input into request for a home occupation by Amanda Mahoney to be located at 111 Mary Street, "It's a Southern Affair", for event planning. Mayor Barton Alderman was presiding.

Also in attendance:

Justin Cribbs, Council Member  
Charles Hinely, Council Member  
Steve Shealy, Council Member  
Gary Weitman, Council Member  
Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Rick Rafter, City Attorney

Guest present:

Jamey Stancell  
Amanda Mahoney  
Pearl Thomas  
Shawn Mahoney  
Murray Kight

The Public Hearing was called to order at 6:09 p.m. by Mayor Barton Alderman.

Amanda Mahoney stepped to the podium and explained this business would be for event planning only, that no signs would be needed, nor would it caused additional vehicular traffic to the residence. The City Manager reminded Ms. Mahoney that the business would be limited to 20% of residence.

No public comments were made; therefore no public opposition was expressed.

The Public Hearing closed at approximately 6:11 p.m.

**08/13/13 Approved**

08/14/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 South Laurel St \* Springfield, GA 31329

Minutes of Council Meeting

Council Chambers – 08/01/2013 – Called Meeting

**CALL TO ORDER**

A Called Meeting of the City of Springfield Council was held on August 1, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:09 p.m. by Mayor Barton Alderman.

**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Charles Hinely  
Katherine Pridgeon  
Kenny Usher  
Gary Weitman

Council Member Steve Shealy was unable to attend this meeting. A quorum of Council was represented at this meeting.

**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk

**GUEST PRESENT**

No guests were present.

**DISPENSE WITH THE REGULAR ORDER OF BUSINESS**

Mayor Barton Alderman dispensed with the regular order of business.

**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the Agenda.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

**NEW BUSINESS**

**Consideration for approval of change order # 2 for the MARS Theatre Project**

City Manager Brett Bennett explained the change order for the MARS Theatre Project. A brief discussion followed.

**MOTION:** Hinely made a motion to approve change order # 2 for the MARS Theatre with the amount of being \$20,082.00.

Second: Cribbs seconded the motion.

MOTION PASSED unanimous without opposition.

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 6:20 p.m. to adjourn this meeting.

Second: Usher seconded the motion.

MOTION PASSED unanimous without opposition.

08/13/13 Approved

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09/11/2013 Posted on City Website

*City of Springfield*

# *Public Hearing*

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August 13, 2013 @ 6:00 pm

Public Hearing

City Hall, 130 S. Laurel St.

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A Public Hearing was held on August 13, 2013 at 6:00 p.m. in the City of Springfield Council Chambers located at 130 South Laurel Street, Springfield, GA.

Mayor Alderman and the following Council Members were present:

Justin Cribbs  
Steve Shealy

Charles Hinely  
Kenny Usher

Katherine Pridgeon  
Gary Weitman

Also Present:

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Travis Zittrouer, Fire Chief  
David Crawley, Public Works Director

Guest Present:

Bryan Kanger  
Gabriel Kanger

The Public Hearing was called to order at 6:00 p.m. by Mayor Barton Alderman.

Bryan Kanger stepped to the podium. A short question and answer session followed with Kanger advising that this will be an internet type business, not causing additional traffic to or from his residence.

No public comments were made; therefore no public opposition was expressed.

The Public Hearing closed at approximately 6:08 p.m.

09/10/2013 Approved

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09/11/13 Posted on City Website

City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329  
Minutes of Council Meeting  
Council Chambers – 08/13/2013 – Regular Meeting

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**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on August 13, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:09 p.m. by Mayor Barton Alderman.

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**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Steve Shealy

Charles Hinely  
Kenny Usher

Katherine Pridgeon  
Gary Weitman

A quorum of Council was represented at this meeting.

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**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Ben Perkins, City Attorney

---

**GUEST PRESENT:**

Bryan Kanger  
Gabriel Kanger

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**INVOCATION** – Given by Mayor Alderman

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**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

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**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the Agenda.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**APPROVAL OF MINUTES OF 07/09/2013 PUBLIC HEARING**

**MOTION:** Hinely made a motion to approve the minutes of the 07/09/2013 public hearing.

**Second:** Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**APPROVAL OF MINUTES OF 07/09/2013 REGULAR MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 07/09/2013 regular meeting.

**Second:** Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

#### **APPROVAL OF MINUTES OF 08/01/2013 CALLED MEETING**

**MOTION:** Pridgeon made a motion to approve the minutes of the 08/01/2013 called meeting.

**Second:** Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

#### **APPEARANCES**

**Ed Myrick requests consideration for approval of Resolution # R2013-2 referencing the Effingham County Multi-Hazard Mitigation Plan**

Ed Myrick, EMA Director for Effingham County, went over the Plan.

**MOTION:** Weitman made a motion to approve the resolution referencing the Effingham County Multi-Hazard Mitigation Plan.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

#### **PUBLIC COMMENTS**

No public comments were made.

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#### **OLD BUSINESS**

**Second Reading: Consideration for approval of ordinance # 2013-01 to amend the 2013 operating budget (Introduction/First Reading of this ordinance occurred at the 07/09/13 Meeting)**

City Manager, Brett Bennett, reminded the Mayor and Council that this budget amendment created the Theatre Director position in the Economic Development Department. A brief discussion followed.

**MOTION:** Usher made a motion to approve the ordinance to amend the 2013 operating budget.

**Second:** Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

#### **NEW BUSINESS**

**Consideration for approval to accept the resignation of City Attorney Rick Rafter**

Mayor Alderman referred to the letter of resignation received from former City Attorney Rick Rafter.

**MOTION:** Hinely made a motion to accept the resignation of City Attorney Rick Rafter.

**Second:** Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**Consideration for approval of a contract with Ben Perkins (Oliver Maner, LLP) to serve as City Attorney**

A brief discussion ensued on the contract with Ben Perkins to serve as the City Attorney.

**MOTION:** Usher made a motion to approve the contract with Ben Perkins (Oliver Maner, LLP) to serve as City Attorney.

Second: Shealy seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**Consideration for approval of a contract with Parker Engineering for project administration for Streetscape Phase II (TE Project)**

City Manager Brett Bennett discussed the project administration; this is in reference to the locally funded portion, (the east side of Laurel Street). A pre-construction meeting will be held and during this meeting it will be discussed as to the best way to work around the fall festival.

**MOTION:** Weitman made a motion to approve a contract with Parker Engineering for project administration for Streetscape Phase II (TE Project) at \$6,000.

Second: Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**First Reading of an Ordinance to set the net tax levy for the year 2013 taxes at 4.30 mills**

City Manager Brett Bennett briefly discussed the tax levy.

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**Consideration to authorize the City Clerk to advertise the 5-year history referencing the 2013 Tax Digest Levy**

**MOTION:** Usher made a motion to authorize the City Clerk to advertise the 5-year history referencing the 2013 Tax Levy.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

Consideration for approval of the 2013 parade, requested by the fair committee, to be held on Monday, October 21, 2013 beginning at 5:00 p.m.

**MOTION:** Hinely made a motion to approve the 2013 parade, requested by the fair committee, to be held on Monday, October 21, 2013 beginning at 5:00 p.m.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**Consideration for approval of a home occupation, requested by Bryan A. Kanger, crafting home décor, by the name of "Crafting it up", to be located at 313 Hickory Street**

A Public Hearing was held, prior to the Regular Meeting, in reference to this home occupation to be located at 313 Hickory Street. No public opposition, to this home occupation, was expressed during the Public Hearing.

**MOTION:** Cribbs made a motion to approve Bryan A. Kanger's request for a home occupation to be located at 313 Hickory Street.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**GENERAL GOVERNMENT**

**Reminder – Candidate Qualifications for the November 5, 2013 General Election will be held from 8:30 a.m. until 4:30 p.m. on August 26 through August 30, 2013**

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## REPORTS

**Administration** – The Theatre project is moving forward. This is a critical time to make sure things are as they need to be before putting up the sheet rock. The large majority of the construction project should be completed by sometime in October.

Several interviews for the Theatre Director position have been conducted. The City Manager hopes to make an offer to one of the applicants this week.

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**Police Department** – The Police Department monthly report was provided in Council packets for review. Bennett advised that one police officer slot has been filled.

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**Fire Department** – The Fire Department monthly report was provided in Council packets for review. False fire alarms were briefly discussed.

Fire Chief Travis Zittrouer stated that the tools were received three weeks ago.

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**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION** – Reference Pending Litigation and presentation of Executive Session Minutes (Confidential).

**MOTION:** Pridgeon made a motion at 6:51 p.m. to move from the regular meeting into an executive session reference pending litigation and presentation of executive session minutes.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely made a motion at 7:10 p.m. to move from the executive session back into the regular meeting.

**Second:** Pridgeon seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

---

**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 7:11 p.m. to adjourn this meeting.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**09/10/2013 Approved**

10/09/13 Posted on Website

City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 09/10/2013 – Regular Meeting

**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on September 10, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:02 p.m. by Mayor Barton Alderman.

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**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Kenny Usher

Charles Hinely  
Gary Weitman

Katherine Pridgeon

Council Member Steve Shealy was unable to attend. A quorum of Council was represented at this meeting.

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**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Ben Perkins, City Attorney  
David Crawley, Public Works Director  
Tommy Deadwyler, Theatre Director

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**GUEST PRESENT:**

Jamey Stancell

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**INVOCATION** – Given by Council Member Gary Weitman

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**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

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**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the Agenda.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**APPROVAL OF MINUTES OF 08/13/2013 PUBLIC HEARING**

**MOTION:** Hinely made a motion to approve the minutes of the 08/13/2013 public hearing.

**Second:** Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**APPROVAL OF MINUTES OF 08/13/2013 REGULAR MEETING**

**MOTION:** Hinely made a motion to approve the minutes of the 08/13/2013 regular meeting.

**Second:** Usher seconded the motion.

MOTION PASSED unanimous without opposition.

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#### APPEARANCES

**Jamey Stancell, Springfield Merchants Association – request consideration for a Special Event Alcohol (Beer Only) Permit – October 11<sup>th</sup> and October 12<sup>th</sup>, 2013**

Jamey Stancell appeared before the Mayor and Council reference the above request. Stancell has met with the City Manager reference security and road closure for this event. Bennett advised that the city will provide security and barricades for the event as the City's contribution toward this event, as discussed at the Retreat. Stancell mentioned the musicians, bands, which will be at this event. Beer sales will be handled like it was at the event last year. A car show will also be added this year. Thirty-seven vendors have contacted Stancell.

A brief discussion followed. Usher thanked Stancell and the Merchants Association for all that they have done and are still doing for the downtown area.

**MOTION:** Hinely made a motion to approve Jamey Stancell, Springfield Merchants Association, request for a Special Event Alcohol (Beer Only) Permit for October 11<sup>th</sup> and October 12<sup>th</sup>, 2013.

**Second:** Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

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#### PUBLIC COMMENTS

Mayor Alderman introduced Tommy Deadwyler as the newly hired Director who will be overseeing the Theatre and cultural arts.

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#### OLD BUSINESS

**Second Reading: Consideration for approval of an Ordinance (# 2013-02) to set the net tax levy for the year 2013 Taxes (Introduction/First Reading of this Ordinance occurred at the 08/13/13 Meeting)**

**MOTION:** Usher made a motion to approve Ordinance Number 2013-02 setting the net tax levy at 4.30 mills for the year 2013 taxes.

**Second:** Cribbs seconded the motion.

MOTION PASSED unanimous without opposition.

---

#### NEW BUSINESS

**Consideration to approve change order # 3 to Phillip Kieffer Construction, Inc. in the amount of \$5,322.24 (Mars Theatre)**

Bennett discussed the items reference this change order.

**MOTION:** Weitman made a motion to approve change order # 3 to Phillip Kieffer Construction, Inc. in the amount of \$5,322.24 (Mars Theatre).

**Second:** Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

---

**Consideration to authorize the Election Superintendent/City Clerk, pursuant to O.C.G.A. § 21-2-291, to publish notice that the City of Springfield Municipal General Election scheduled for November 5, 2013 is cancelled**

Qualified for Mayor (one seat) – Barton A. Alderman.

Qualified for Council Members (three seats) – Charles Hinely, Jerry D. Maennche, & Kenny Usher

**MOTION:** Usher made a motion to authorize the Election Superintendent/City Clerk to publish notice that the City of Springfield Municipal General Election scheduled for November 5, 2013 has been cancelled.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**Consideration for approval to award a bid for the purchase of a new 2013 or 2014 four wheel drive heavy duty utility service truck for the Water/Sewer Department**

Bennett advised that only one bid was received. GSA and State Contract prices may be a reason for receiving fewer bids.

**MOTION:** Hinely made a motion to award a bid for the purchase of a new 2014 four wheel drive heavy duty utility service truck for the Water/Sewer Department to J C Lewis Ford in the amount of \$32,999.00 to be paid out of SPLOST funds.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration to reappoint, to the Planning & Zoning Board, Jennifer Denny to serve a two year term expiring 09/10/2015**

**MOTION:** Hinely made a motion reappoint Jennifer Denny to the Planning and Zoning Board with a two year term expiring 09/10/2015.

Second: Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration to appoint, to the Planning and Zoning Board, one member and one alternate to serve a two year term expiring 09/10/2015**

**MOTION:** Hinely made a motion appoint Jamey Stancell from an alternate member post to a regular member post on the Planning and Zoning Board with a two year term expiring 09/10/2015.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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The Mayor and Council will consider appointments for two alternates to the Planning and Zoning Board at a later meeting.

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**Consideration for approval of a Proclamation – proclaiming October 23-31, 2013 as Red Ribbon Week, encouraging citizens to wear a red ribbon to show their support for a drug-free environment**

**MOTION:** Hinely made a motion to approve a Proclamation – proclaiming October 23-31, 2013 as Red Ribbon Week.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**GENERAL GOVERNMENT**

**Discussion of FY2014 budget workshops**

City Manager Bennett will send out suggested dates for the FY2014 budget workshops to the Mayor and Council and he asked that they respond back to him if date changes are needed or for confirmation.

Mayor Alderman and Council Member Hinely briefly discussed their attendance at the County retreat.

Hinely remarked on the phases of the Movie Studio.

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## **REPORTS**

**Administration** – The Theatre is on track. The next Streetscape phase will begin after the scheduled event and parade. A brief discussion was held on the water treatment plant and Sprayfield. The City of Guyton's Water/Sewer was also briefly discussed.

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**Police Department** – The Police Department monthly report was provided in Council packets for review.

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**Fire Department** – The Fire Department monthly report was provided in Council packets for review.

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## **MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 7:40 p.m. to adjourn this meeting.

**Second:** Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**10/08/13 Approved**



**City of Springfield**  
130 S. Laurel St., Springfield, GA 31329

## Minutes of the City of Springfield Budget Workshop

Council Chambers

October 1, 2013

Workshop

A Fiscal Year 2014 Budget Workshop was held on October 1, 2013 beginning at 6:05 p.m. in the Council Chambers located at 130 S. Laurel Street.

Mayor Barton Alderman and the following Council Members were present for the budget workshop:

Justin Cribbs  
Kenny Usher

Charles Hinely  
Gary Weitman

Steve Shealy

Council Member Katherine Pridgeon was unable to attend this budget workshop.

Also Present were:

Brett Bennett, City Manager  
Amber Lancaster, Accounting Clerk  
David Crawley, Public Works Director  
Tommy Deadwyler, Theatre Director

Guest Present:

Beatrice Saba  
Freddy Long

Larry Weddle

Kristine Kirkland

Beatrice Saba discussed the financial needs of the library. She asked for \$10,000 from Springfield and Guyton, and \$50,000 from Rincon. Guyton has agreed to give \$8,000. Effingham County funds the library now, but has cut the budget back to approximately half of what it usually is. The library board hopes to get enough funds to hire more staff so the libraries in Rincon and Springfield may be open more. The library board members then commented about the library and its needs. Mayor Alderman thanked them for coming and expressed that the request would come up for consideration while going through the budget process.

Tommy Deadwyler, the Theatre Director, discussed the Mars Theatre.

The Budget Workshop continued with the discussion of the General Fund, Salary Increases and Bonus.

The Budget Workshop scheduled for October 2<sup>nd</sup> was cancelled.

This budget workshop ended at approximately 9:20 p.m.

**10/08/13 Approved**

11/14/13 Posted on City Website

City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 10/08/2013 – Regular Meeting

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**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on October 8, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:00 p.m. by Mayor Barton Alderman.

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**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Kenny Usher

Charles Hinely  
Gary Weitman

Steve Shealy

Council Member Katherine Pridgeon was unable to attend. A quorum of Council was represented at this meeting.

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**ALSO PRESENT:**

Brett Bennett, City Manager  
Linda Rineair, City Clerk  
Ben Perkins, City Attorney

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**GUEST PRESENT:**

No guests were present.

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**INVOCATION – Given by Alderman**

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**PLEDGE OF ALLEGIANCE – Led by Mayor Alderman**

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**APPROVAL OF AGENDA**

**MOTION:** Usher made a motion to amend the Agenda to add item “b” under New Business – “Consideration to approve a contract with Moreland Altobelli Associates for land acquisition services (Jacks Branch Trail) and to approve the Agenda as amended.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**APPROVAL OF MINUTES OF 09/10/2013 REGULAR MEETING**

**MOTION:** Weitman made a motion to approve the minutes of the 09/10/2013 regular meeting.

Second: Cribbs seconded the motion.

**MOTION PASSED** unanimous without opposition.

---

**APPROVAL OF MINUTES OF 10/01/2013 FY2014 Budget Workshop**

**MOTION:** Cribbs made a motion to approve the minutes of the 10/01/2013 FY2014 budget workshop.

Second: Usher seconded the motion.

**MOTION PASSED** unanimous without opposition.

---

**PUBLIC COMMENTS**

No public comments.

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**NEW BUSINESS**

**Consideration to change the job title of "Theatre Director" to "Director of Cultural Affairs"**

City Manager Brett Bennett discussed the reasoning for the title change.

**MOTION:** Hinely made a motion to change the job title of "Theatre Director" to "Director of Cultural Affairs."

Second: Weitman seconded the motion.

**MOTION PASSED** unanimous without opposition.

---

**Consideration to approve a contract with Moreland Altobelli Associates for land acquisition services (Jacks Branch Trail)**

This firm has been used by the City of Springfield before. City Manager Bennett advised the Mayor and Council that it is better to take an outside party to handle these services. This is federal money and certain requirements are noted and we will follow the guidelines. City Manager Bennett suggests using the hourly rate. A brief discussion followed.

**MOTION:** Weitman made a motion to approve a contract with Moreland Altobelli Associates for land acquisition services (Jacks Branch Trail), hourly rate, option B.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

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## GENERAL GOVERNMENT

The Water/Sewer Budget was provided in Council packets for their review. Between now and November's meeting the Mayor and Council were asked to notify Brett Bennett if a workshop may be needed.

The Streetscape project was briefly discussed.

The Springfield Merchants Association Fall Festival will be held on October 11 & 12<sup>th</sup>, in Downtown Springfield. The Springfield First Baptist Church will also hold a festival on the following weekend, in the park.

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## REPORTS

Administration – Report was given during General Government.

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Police Department – The Police Department monthly report was provided in Council packets for review.

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Fire Department – The Fire Department monthly report was provided in Council packets for review.

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**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION** – Reference Real Estate Acquisition, Personnel, and Pending Litigation

**MOTION:** Weitman made a motion at 6:28 p.m. to move from the regular meeting into an executive session reference real estate acquisition, personnel, and pending litigation.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

---

**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely a motion at 7:15 p.m. to move from the executive session back into the regular meeting.

Second: Cribbs seconded the motion.

MOTION PASSED unanimous without opposition.

---

**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No Action was taken.

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**TRAINING SESSION – FAIR HOUSING**

The City Manager will forward various available dates to the Mayor and Council for their review. This training session is projected to last a few hours and will provide an overview of the Fair Housing Amendments Act of 1988, and in addition will also provide federal technical guidance related to zoning.

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**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Weitman made a motion at 7:37 p.m. to adjourn this meeting.

**Second:** Cribbs seconded the motion.

**MOTION PASSED** unanimous without opposition.

---

**11/12/13 Approved**

A Public Hearing was held on November 12, 2013 at 6:00 pm in the Council Chambers of the City of Springfield in reference to Cecile Michelle Arledge's request for a home occupation to be located at 126 Harvest Drive, for landscape colorant application services, "Shadz-A-Color, LLC"

Mayor Alderman and the following Council Members were present:

Justin Cribbs  
Katherine Pridgeon  
Gary Weitman

Charles Hinely  
Kenny Usher

Others present:

Brett Bennett, City Manager  
Ben Perkins, City Attorney

Linda Rineair, City Clerk  
Tommy Deadwyler, Director of Cultural Affairs

Guest present:

Michelle Arledge  
Carmie McDonald  
Jerry Maennche  
Butch Kieffer

Richard Loper  
Lon Harden  
Clay Mobley

This Public Hearing was called to order at 6:00 p.m. by Mayor Barton Alderman.

Cecile Michelle Arledge stepped to the podium. She obtains a colorant out of Atlanta and can color pine straw, mulch or bark. Ms. Arledge performed these services at Parkers in Rincon, Springfield and Pooler and advised that she has a million dollar liability insurance policy. She has a magnetic sign on her truck and no other signage. A short question and answer session followed.

Jerry Maennche asked about potential for over spray. She explained it is a possibility, but further advised that it not harmful to people or animals. City Manager Brett Bennett reminded Ms. Arledge that not more than 20 percent of the gross floor area of any dwelling unit may be used for a home occupation.

No other public comments were made; therefore no public opposition was expressed.

The Public Hearing closed at 6:18 pm.

12/10/13 Minutes Approved

City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 11/12/2013 – Regular Meeting

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**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on November 12, 2013 in the Council Chambers in Springfield, Georgia, immediately following a Public Hearing. This meeting was called to order at 6:18 p.m. by Mayor Barton Alderman.

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**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Katherine Pridgeon  
Gary Weitman

Charles Hinely  
Kenny Usher

Council Member Steve Shealy was unable to attend. A quorum of Council was represented at this meeting.

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**ALSO PRESENT:**

Brett Bennett, City Manager  
Ben Perkins, City Attorney

Linda Rineair, City Clerk  
Tommy Deadwyler, Director of Cultural Affairs

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**GUEST PRESENT:**

Michelle Arledge  
Carmie McDonald  
Jerry Maennche  
Butch Kieffer

Richard Loper  
Lon Harden  
Clay Mobley

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**INVOCATION** – Given by Mayor Alderman

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**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

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**APPROVAL OF AGENDA**

**MOTION:** Weitman made a motion to approve the Agenda.

Second: Hinely seconded the motion.

**MOTION PASSED** unanimous without opposition.

---

**APPROVAL OF MINUTES OF 10/08/2013 REGULAR MEETING**

**MOTION:** Usher made a motion to approve the minutes of the 10/08/2013 regular meeting.

Second: Cribbs seconded the motion.

MOTION PASSED unanimous without opposition.

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#### APPEARANCES

**Lon Harden, Martin Luther King Chairperson, requests consideration for approval of the annual Martin Luther King Day parade to be held on 01/20/2014 beginning at 10:00 a.m.**

Lon Harden appeared before the Mayor and Council. Mr. Harden remarked on the annual parade along with other events to be held.

**MOTION:** Weitman made a motion to approve the annual Martin Luther King Day parade to be held on 01/20/2014 beginning at 10:00 a.m.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

---

**Richard Loper, Historic Effingham Society request instructions for moving fence located on Living History site, removing stumps, and recent visits to Effingham Museum and Living History Site**

Richard Loper appeared before the Mayor and Council. Mr. Loper would like to request some assistance with moving the fence, which he was given an estimate of \$1,600 in July. They would like to put fence to edge of road, while leaving the lane.

City Manager Bennett reminded the Mayor and Council of a discussion in the past about the lane on North Oak St. and the discussion expressed.

Some trees will have to come down. City Manager Bennett reminded everyone present that the City owns this property and that the living history site has a long term lease.

Mr. Loper remarked on the location of the two gates. They also have a couple other projects that need to be completed and that the fence will need to be moved first. He would also like to request some help with removal of some stumps where they have cut down trees by fence and by the depot.

A short question and answer session followed.

In the summer and fall they have experienced numerous groups of people coming to the site. Bennett suggests that perhaps some in-kind assistance could also be offered.

**MOTION:** Usher proposes that \$800, to be taken out of special events, go toward the fencing project and that the city assists with removal of stumps.

Second: Weitman seconded the motion.

MOTION PASSED unanimous without opposition.

---

## **PUBLIC COMMENTS**

Tommy Deadwyler introduced Carmie McDonald of the Fox Theatre Institute, out of Atlanta. Ms. McDonald congratulated the Mayor and Council and those who have assisted with all that has been done at the MARS Theatre and also on the new hire selection of Tommy Deadwyler.

Weitman remarked on the Fall Festival and of the great turnout at the event.

---

## **NEW BUSINESS**

**Consideration for approval of Cecile Michelle Arledge request for a home occupation to be located at 126 Harvest Drive – for landscape colorant application services, “Shadz-A-Color, LLC”**

A public hearing was held prior to this meeting with no public opposition expressed.

**MOTION:** Hinely made a motion to approve Cecile Michelle Arledge’s request for a home occupation to be located at 126 Harvest Drive – for landscape colorant application services, “Shadz-A-Color, LLC”.

**Second:** Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

---

**Consideration for approval of a Resolution (Number 2013-3) by which the City will accept property that is proposed to be donated to the City by the Effingham County Industrial Development Authority consisting of 3.22 acres, more or less (also labeled “Formerly 429A-12”) as depicted on Exhibit A plat of survey of 3.22 acres by Aldolph N. Michelis, RLS 1323, dated April 15-16, 2013**

City Manager Bennett discussed this parcel of land will be combined with our parcel. It cannot stand alone. This is next to the Treatment Plant. This property could be used to expand our Waste Water Treatment Plant.

**MOTION:** Weitman made a motion to approve Resolution No. 2013-3 by which the City will accept property that is proposed to be donated to the City by the Effingham County Industrial Authority consisting of 3.22 acres, more or less as depicted on Exhibit A plat of survey.

**Second:** Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

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## **First Reading of the FY2014 Budget Ordinance**

The FY2014 Budget Ordinance was introduced to the public and will be brought back before Council at the December 2013 meeting for consideration of passage.

Mayor Alderman explained that an extended budget workshop was held. The City Manager noted that nothing has changed in General Fund or Water/Sewer. He also mentioned SPLOST budgeting by category.

Council Member Kenny Usher thanked those involved in the budgeting process this year. City Manager Bennett clarified that Amber Lancaster deserves the credit for the budgeting process.

---

**Consideration to authorize the purchase of MARS Theatre chairs**

City Manager Bennett explains that the actual count has not been tied down. Bennett explained the process that has continued over several months. There are 3 companies in the US that make theatre seats. They range from \$300 to as high as you want to go.

Carmie McDonald suggests the square back chair, and getting the bones just right, will serve us best in the long term. She does not think that the chairs should compete with other items in the Theatre.

Bennett further discussed the wood back chairs. Tommy Deadwyler and Brett Bennett would like to select the chairs with enough room to provide a comfortable experience. A discussion followed. The potential cost for renovation of the old chairs was also mentioned.

Deadwyler suggest the possibility of future raffle, sale, etc. of the old theatre chairs. Bennett said that we will add additional chairs, with 250 chairs being our goal. Various campaigns will follow, such as a label for the chair to recoup some of the money back.

**MOTION:** Weitman made a motion to authorize the purchase of MARS Theatre chairs, up to 250 chairs, at a cost of \$405 each and also 50 yards of additional fabric.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration to approve the closure of the FY2011 CDBG Fund checking account, per ALGA, Grant Administrator, and move the \$100.00 balance back to the Water Sewer Operation and Maintenance Fund where it was originally transferred from when the account was opened in October 2011**

Bennett briefly discussed this proposed FY2011 CDBG Fund checking account closure.

**MOTION:** Usher made a motion to authorize the closure of the FY2011 CDBG account and move the \$100.00 balance back to the Water Sewer Operation and Maintenance Fund.

Second: Cribbs seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration for an appointment to the Effingham County Development Authority – Charles Hinely’s term expires on 12/08/2013**

**MOTION:** Usher made a motion to appoint Charles Hinely to the Effingham County Development Authority for another term.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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## GENERAL GOVERNMENT

### **Discussion of plans for improvements to Ulmer Park and Courthouse Square Parking Improvements**

Bennett explained the Commissioners short-term work program \$350,000 and they directed staff to revisit the park with possible cost share. Bennett will keep the Mayor and Council updated.

Bennett also explained that we have received a \$750 grant in which we could take down the fence at the playground and replace some of the mulch. If there is no objection from the Mayor and Council Bennett advised we will move forward with this process of fence removal.

Hinely asked that when the committee meets again it should be brought up to see if some of the buildings could come down. Council would like to keep the ball rolling on this. Mayor Alderman would like to be added to this committee. It was suggested that before the committee gets back together perhaps the appointment to the committee of Barton Alderman could be considered.

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**Reminder – the City Hall Office will be closed on Thursday and Friday 11/28/13 and 11/29/13 in observance of the Thanksgiving Holiday.**

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## REPORTS

**Administration** – The contractor was here last week, reference the Streetscape Project and minor changes will have to be resubmitted, with a brief delay.

The drainage project was briefly discussed, with consideration also to Davis Street.

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**Police Department** – The Police Department monthly report was provided in Council packets for review.

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**Fire Department** – The Fire Department monthly report was provided prior to the meeting for Council review.

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## **MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION – Reference Real Estate Acquisition**

**MOTION:** Weitman made a motion at 7:28 p.m. to move from the regular meeting into an executive session reference real estate acquisition.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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## **MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Hinely a motion at 8:19 p.m. to move from the executive session back into the regular meeting.

Second: Cribbs seconded the motion.

MOTION PASSED unanimous without opposition.

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**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

MOTION; Usher made a motion to accept the donation of property from the GA Conservancy of Map and Parcel 459-58 Deed Book 373 Page 460 and to authorize the City Manager to take all steps necessary to memorialize the city's acceptance of the donation and also authorizing the expenditure of \$2,500 to cover the GA Conservancy's Administrative expenses incurred in making the donation.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

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**MOTION TO ADJOURN THIS MEETING**

MOTION: Weitman made a motion at 8:24 p.m. to adjourn this meeting.

Second: Hinely seconded the motion.

MOTION PASSED unanimous without opposition.

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12/10/2013 Minutes Approved

City of Springfield \* PO Box 1 \* 130 S Laurel St \* Springfield, GA 31329

Minutes of Council Meeting  
Council Chambers – 12/10/2013 – Regular Meeting

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**CALL TO ORDER**

A Regular Meeting of the City of Springfield Mayor and Council Members was held on December 10, 2013 in the Council Chambers in Springfield, Georgia. This meeting was called to order at 6:00 p.m. by Mayor Barton Alderman.

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**MAYOR BARTON ALDERMAN AND THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

Justin Cribbs  
Steve Shealy  
Gary Weitman

Charles Hinely  
Kenny Usher

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Council Member Katherine Pridgeon was unable to attend. A quorum of Council was represented at this meeting.

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**ALSO PRESENT:**

Brett Bennett, City Manager  
Ben Perkins, City Attorney  
Tommy Deadwyler, Director of Cultural Affairs

Linda Rineair, City Clerk  
Travis Zittrouer, Fire Chief

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**GUEST PRESENT:**

Gussie Nease  
Rick Lott

Randy Weaver  
Wayne Kight

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**INVOCATION** – Given by Council Member Weitman

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**PLEDGE OF ALLEGIANCE** – Led by Mayor Alderman

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**APPROVAL OF AGENDA**

**MOTION:** Hinely made a motion to amend the Agenda to add Under New Business Item 9g - additional equipment request #5. FC61 Equipment Request ID 607 - 2 and 1/2 ton Flatbed and approve the Agenda as amended.

**Second:** Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**APPROVAL OF MINUTES OF 11/12/2013 PUBLIC HEARING**

**MOTION:** Usher made a motion to approve the minutes of the 11/12/2013 Public Hearing.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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## APPROVAL OF MINUTES OF 11/12/2013 REGULAR MEETING

**MOTION:** Weitman made a motion to approve the minutes of the 11/12/2013 regular meeting.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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### APPEARANCES

**Rick Lott, Executive Director of the Effingham County Chamber of Commerce, presented a check in the amount of \$1,600; reference Octoberfest, to Tommy Deadwyler, City of Springfield Director of Cultural Affairs, as donation toward the MARS Theatre renovation**

Rick Lott stepped forward to present a check in the amount of \$1,600 to the City of Springfield. Mr. Lott explained that the Chamber also stands behind the Mars Theatre and expressed his gratitude to Tommy Deadwyler. Tommy Deadwyler commented on the support that has been received from the SRC and asked that Gussie Nease and Wayne Kight join him up front in order to be in the picture taken by the News Media. Mr. Deadwyler then turned the check over to Amber Lancaster, the Accounting Clerk.

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**CPA's Richard Deal and Kay Proctor, with Thigpen Lanier Westerfield and Deal presented the City of Springfield Fiscal Year Ending December 31, 2012 audit results**

Thanks were offered to the City Council for allowing the firm of Thigpen, Lanier, Westerfield, and Deal them to serve as auditors this year. Richard Deal went over highlights of the audit and reported one finding which appeared to be a computer program error, which is believed to be resolved.

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### PUBLIC COMMENTS

No Public Comments were made.

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### OLD BUSINESS

#### **Second Reading of the FY2014 Budget Ordinance**

**MOTION:** Usher made a motion to approve FY2014 Budget Ordinance # 2013-03.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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### NEW BUSINESS

**Consideration to authorize the City Manager to contract with Sophicity for IT Services, Randy Weaver with Sophicity was available at the meeting**

Randy Weaver with Sophicity appeared before the Mayor and Council. He discussed GMA's "IT in a box" program. Several safeguards are in place, it offers unlimited storage, and systems are monitored closely.

Document Management offers Virus Protection and is a real time document system. This program has the State records retention schedule built into the program. Archives are kept up to date on real time basis.

Vendor Management - If we needed a firewall they would get 3 bids and we could choose one or we could present bids to others to see if we could get for less.

Representatives of Sophicity would come in and make full recommendations of our needs. Ultimately the decision would be left up to us.

Sophicity has a full relationship/partnership with GMA. If any problems were to come up with Sophicity that were not quickly resolved they could be reported to GMA. GMA wants to be sure that members are being taken care of. Customers are number one.

City Manager Bennett stated this is something that has been needed for some time now. Operating systems - full users 365 will be able to communicate to each other. All updates to virus protection, etc. on 10 users.

We can choose who we would like to use for an on-line payment system, perhaps through CSI/Harris Products. We would need to provide maintenance agreements and Sophicity would work with CSI/Harris at no additional costs.

A brief discussion ensued in reference to the funds availability in which Bennett explained that we have approximately \$52,000 budget-wide in contingency funds. If we move forward with this we will enter into a one-year program, essentially a one-year contract. A short question and answer session followed.

**MOTION:** Hinely made a motion to authorize the City Manager to contract with Sophicity for IT Services, not to exceed one thousand seven hundred twenty-four dollars (\$1, 724) per month for a period of twelve months.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration to award a contract to the firm of Thigpen, Lanier, Westerfield and Deal for the City of Springfield Fiscal Year ending December 31, 2013 Audit**

The City Manager advised that the Mayor wished this to be added to the Agenda, in order to get a jump start and be prepared for the process.

**MOTION:** Shealy made a motion to award a contract to the Firm of Thigpen, Lanier, Westerfield and Deal for the Fiscal Year ending December 31, 2013 audit with gross fees not to exceed \$25,000.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration for an appointment as an alternate to the Planning and Zoning Board**

Council Members were asked to consider potential appointments and bring names of those to the next meeting. The City Manager was asked to contact Mr. Lay.

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**Consideration for approval of the 2014 City of Springfield Holiday Schedule**

<u>HOLIDAY</u>	<u>OBSERVE ON</u>	
New Year's Day January 1st	01/01/2014	Wednesday
Martin Luther King Jr. Day January 20th	01/20/2014	Monday
Memorial Day May 26st	05/26/2014	Monday

Independence Day July 4th	07/04/2014	Friday
Labor Day September 1st	09/01/2014	Monday
Veterans' Day November 11th	11/11/2014	Tuesday
Thanksgiving Day November 27 <sup>th</sup>	11/27 & 11/28	Thursday & Friday
Christmas December 25 <sup>th</sup>	12/25 & 12/26	Thursday & Friday

Two Floating Holidays Employee's Choice with Supervisor Approval

\*Note\* The Floating holidays replace the President's Day & Columbus Day Holidays

**MOTION:** Shealy made a motion to approve the 2014 City of Springfield Holiday Schedule.

Second: Weitman seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration for approval to surplus ten (10) Nortel telephone units**

City Manager Brett Bennett advised the Mayor and Council that the city has converted to Comcast telephone/internet. The phones requested to surplus are from the previous phone system.

**MOTION:** Usher made a motion to approve the surplus of ten (10) Nortel telephone units.

Second: Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration for approval of the Rural Fire Defense Memorandum of Understanding between Georgia Forestry Commission and City of Springfield Fire Department**

This is basically a renewal of an on-going agreement.

**MOTION:** Hinely made a motion to approve the Rural Fire Defense Memorandum of Understanding between Georgia Forestry Commission and City of Springfield Fire Department.

Second: Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Consideration for approval of multiple equipment requests for the City of Springfield Fire Department through the Georgia Forestry Commission:**

- FC61 Equipment Request ID 590 – Super Knocker (Type 4 Engine) Transport, Double Axles
- FC61 Equipment Request ID 591 – Generator 30K W Trailer Mounted
- FC61 Equipment Request ID 592 – Generator 30K W Trailer Mounted
- FC61 Equipment Request ID 593 – Mobile Water Supply – 2500 Gallon tank that is 8 wheel drive and made by Oshkosh

- FC61 Equipment Request ID 607 - 2 and 1/2 ton Flatbed

Travis Zittrouer discussed this program and went over the equipment requested adding that it will be at a cost of \$100 Administrative fee per request. Essentially the city's equipment request would be put on a list and the Fire Chief would be notified where the Federal Equipment is being held. The Fire Chief would be allowed to inspect and even test the equipment. Afterwards the decision would be made to accept the equipment or wait until another comes along. We will be required to maintain the equipment, etc. for a year. The city would pay the administrative fee once the piece of equipment has been acquired.

**MOTION:** Weitman made a motion to approve the multiple equipment requests (ID #'s 590, 591, 592, 593 and 607) for the City of Springfield Fire Department through the Georgia Forestry Commission.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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## **GENERAL GOVERNMENT**

**Reminder to Council Members – Effingham Day at the Capitol will be held on January 27<sup>th</sup> and January 28<sup>th</sup>. Please let the City Clerk know by December 13<sup>th</sup> if wish to attend so that registration arrangements may be processed**

Mayor Alderman asked that any Council Members wishing to attend Mayors Day or Effingham Day at the Capital to let the City Clerk know.

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**Reminder – the City Hall Office will be closed on December 24<sup>th</sup> and December 25<sup>th</sup> in observance of the Christmas Holiday**

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### **Hospital Authority Appointment**

Mayor Barton Alderman advised Council Members of a letter received from the Effingham Health System advising that the term of Derrell E. Banks, Effingham County Hospital Authority member representing the City of Springfield, will expire in February 2014. The Council is asked to submit names of three individuals to be reviewed for this position. The City Clerk has the Prospective Board Member Profile paperwork that would need to be completed by the three potential candidates.

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### **Recently acquired property viewed**

Mayor Alderman and City Manager Bennett went by means of a small boat into the area that the city recently acquired. The President of the GA Conservancy was there with them.

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## **REPORTS**

**Administration – DOT approval on Streetscape should be received soon. A Mars Theatre meeting will be held on 12/11/13 at noon. After the meeting has concluded the City Manager will know if we will need to hold a called meeting this month, as a result of the items discussed.**

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**Police Department – The Police Department monthly report was provided in Council packets for review.**

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**Fire Department – The Fire Department monthly report was provided in Council packets for review. Fire Chief Travis Zittrouer remarked on the recent training he attended in Colorado, which the Federal Government funded.**

ISO has completely revamped their rating system.

Mayor Alderman remarked on the major vehicle incident that the city Fire Department was sent to assist with and thanked Fire Chief Zittrouer for the city fire department's involvement and the professionalism shown during the incident and personally thanked Travis Zittrouer.

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**MOTION TO MOVE FROM THE REGULAR MEETING INTO AN EXECUTIVE SESSION – Reference Real Estate Acquisition**

**MOTION:** Weitman made a motion at 8:25 p.m. to move from the regular meeting into an executive session reference real estate acquisition.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**MOTION TO MOVE FROM THE EXECUTIVE SESSION BACK INTO THE REGULAR MEETING**

**MOTION:** Weitman a motion at 8:38 p.m. to move from the executive session back into the regular meeting.

**Second:** Hinely seconded the motion.

**MOTION PASSED unanimous without opposition.**

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**Projector System Needed at Council Meetings**

Council Member Usher recommended that projector systems be reviewed and suggested obtained for use during Council Meetings in order to afford the public easily viewed references that could be shown when items are discussed.

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**City of Springfield Christmas Luncheon**

The Christmas Luncheon will be held next Friday, December 20th at noon.

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**TAKE ANY ACTION NEEDED ON ITEM(S) FROM THE EXECUTIVE SESSION**

No actions were taken.

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**MOTION TO ADJOURN THIS MEETING**

**MOTION:** Hinely made a motion at 8:59 p.m. to adjourn this meeting.

**Second:** Usher seconded the motion.

**MOTION PASSED unanimous without opposition.**

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01/14/2014 Minutes Approved